

TO: U.S. Postal service, attn. Mike Spurgin
Public Service Company
U.S. West Communications
Poudre Fire Authority
Larimer County Elections Office, attn. Mary Skipworth
Larimer County Assessors Office, attn. Denise Biernacki
Fort Collins City Clerks Office
Fort Collins Light and Power, Utilities
Fort Collins Light and Power, Meter Dept.
Fort Collins Water Utilities
Fort Collins Police Services
Fort Collins Building Inspection Dept

FROM: City of Fort Collins, Engineering Dept.
Contact person: J.R. Wilson, Engineering Tech., phone 970-221-6588

RE: Address Change Memorandum

DATE: May 4, 2000

I made an error assigning an address to A-Z party Rentals located in the Riverside Subdivision, Seventh filing, Lots 5-10 (ref# R-18 799). I had assigned 1602 Riverside Drive unaware that the address just to the south was 1600 Riverside Drive, creating a situation where a higher address was above a lower address. To correct this situation an address of 1588 Riverside Drive has been selected for A-Z party Rentals.

Hereafter: 1602 Riverside Drive will be changed to **1588 Riverside Drive.**

Please change your records to reflect this change.

Thank you for your cooperation.