

**MINUTES
CITY OF FORT COLLINS
AIR QUALITY ADVISORY BOARD**

Date: Monday, April 17, 2017
Location: Colorado River Room, 222 Laporte Ave.
Time: 5:30–8:00pm

For Reference

Mark Houdashelt, Chair
Ross Cunniff, Council Liaison 970-420-7398
Cassie Archuleta, Staff Liaison 970-416-2648

Board Members Present

Mark Houdashelt, Chair
Gregory Miller
Harry Edwards
Chris Wood

Board Members Absent

Tom Griggs
Robert Kirkpatrick
Jim Dennison
Vara Vissa, Vice-Chair

Staff Present

Cassie Archuleta, Staff Liaison
Caroline Mitchell, Senior Environmental Planner

Guests

Alan Braslau, Energy Advisory Board member
Asma K. Henry, Citizen

Call to order: 5:36 pm

Public Comments

- Alan brought up concerns regarding radon. He suggested that radon considerations be included in the City's energy audits. Also, he indicated a concern that there is a requirement for information sheets on radon levels when one buys/sells a house, but none required when one rents/leases a home.

Approval of Minutes

Approval of March minutes was postponed as a quorum was not present.

Board Updates

- Mark discussed the Board's need for members with Ross, the Council liaison. He reported that Ross will make recruitment a priority.

Staff Updates

- The AQAB is still looking to fill one vacancy (and perhaps a second, pending Rob's desire to resign).
- Staff received a final copy of the Transportation Air Quality Impacts Guidance Manual last week – thanked the Board for their efforts in developing this manual. Use of the manual will be a planned element of the Transportation Master Plan.
- April 20-21st: EPA Region 8 Radon Conference
- April 29th: Mow Down Pollution – Lawn Mower Exchange Program
- May 1st – July 31st: Lawn & Garden Equipment Rebate Program

AGENDA ITEM 1: Composting – Organic Options

Caroline Mitchell, Sr. Environmental Planner, provided an update regarding the analysis of options for composting food scraps from restaurants as well as options for food scraps and yard trimmings from residents of single family homes.

Caroline introduced the Community Organics Recycling Project (CORP). The Community Recycling Ordinance (CRO) updated rules for trash and recycling, but did not include organics. Services being considered in the CORP include curbside collection of food scraps/yard trimmings for single family homes and restaurant food scraps collection. Important decision points for the CORP are: mandatory or voluntary programs, collection of yard trimmings only or with food scraps, and the end destinations for materials. Caroline showed predicted summary results for several scenarios. A food waste reduction education campaign is under development and expected to be available in Q3 2017. There will be a public meeting on May 2nd, and a Council work session on May 23rd.

Discussion

- Is there an odor problem with organics collection?
 - For smelly bins, mixing yard trimmings absorbs the smell. For facilities, enclosed buildings for disposal are a pretty standard practice. Odor should not be a problem.
- Board suggested adding comments about odor control to future presentations.
- Will there be collaborative model between other cities that have municipal haulers?
 - This has been considered in Fort Collins twice in the past, with little interest.
- Would collection be seasonal or year-round?
 - Year-round.
- Are multi-family residences considered for organics collection in CORP?
 - No, but could be a future consideration following residential and commercial.
- Are there any comparisons between CSU's and the City's strategies for recycling and composting?
 - CSU is winning at composting, hands-down. CSU has a pulper, which has become an informative pilot project. CSU also has a windrow composting site on the foothills campus. The City and CSU have talked several times about working together on organics.
- Will options be ready to implement before 2020, and will they be enough to achieve CAP goal?
 - Options presented were not enough to meet 2020 CAP GHG waste sector goal. Progress will depend on implementation timeline, which has yet to be defined.

AGENDA ITEM 2: Board Elections

The Board discussed the election of a new Chair, Vice-Chair, and representative on the Bicycle Advisory Committee (BAC).

Discussion

- Greg and Chris are interested in serving on the BAC as a substitute for Mark, as needed.

Harry moved and Chris seconded that Mark continue as chair, and Vara as vice-chair.
Motion passed unanimously, 4-0-0.

AGENDA ITEM 3: Radon Recommendation

The Board continued a discussion regarding options to pursue recommendations regarding additional radon mitigation policies and/or programs.

Mark prepared a draft recommendation for Council and indicated this is the last opportunity to make a recommendation to Council before the Council retreat. Board members discussed and edited the content of the recommendation.

Discussion

- Did the CDPHE say they would help the City?
 - They said they were willing to share information, but there might be some confidentiality issues.

ACTION ITEM: A quorum was not present, but the Board voted unanimously to send the radon recommendation to Council.

Future Actions and Agenda Items

- May meeting
 - Time of Use Study
 - Review Issue Index
 - Volunteer Time Tracking Database – Christine
- City Council Agenda
 - April 25th work session: 365 Transfort Service
 - May 9th work session: City Plan and Transit Master Plan, focus on outreach
 - May 12-13th: Council retreat
 - May 23rd work session: Community Organics Recycling Project (CORP) Update
- June 26th: International Code Adoption with Mike Gebo

Staff Follow-Up: Cassie will send the board the final draft of the Transportation and Air Quality Manual.

Greg moved to adjourn.

Meeting Adjourned: 7:50 pm

Next Meeting: May 15, 2017



Signed by Chair