

**AIR QUALITY ADVISORY BOARD  
REGULAR MEETING  
MONDAY, APRIL 22, 2013**

**DATE:** Monday, April 22, 2013  
**LOCATION:** 215 N. Mason Community Room  
**TIME:** 5:30 – 8:30 p.m.

**For Reference:** Greg McMaster, Chair 484-3348  
Ben Manvel, Council Liaison 217-1932  
Melissa Hovey, Staff Liaison 221-6813

**Present:** John Shenot, Michael Lynn, Scott Groen, Tom Moore, Greg McMaster  
**Absent:** Nancy York, Jim Dennison, Rich Fisher, Dave Dietrich

**Staff Present:** Melissa Hovey, Alexis Hmielak, Lucinda Smith

**Guests:** Amani Moin and Ashley Hansen, CSU Environmental Economics students

**Public Comments:** none

Greg McMaster called the meeting to order at 5:37 pm

**Review and Approval of March 18, 2013 minutes**

John Shenot and Tom Moore made minor typographical changes. It was suggested to change the recording of a vote to indicate yeas, nays and abstentions as 0 – 0 – 0.

Scott Groen moved and John Shenot seconded a motion to accept the minutes as amended.

Motion passed unanimously – 5 – 0 – 0

**Discussion of Energy Policy, Climate Action Plan Update, and AQAB Involvement**

Lucinda Smith, Director Environmental Services Department, discussed the status of updates to City plans and policies that affect air quality and led a discussion on the AQAB's role in developing these updates. She gave the board a draft schedule of sustainability planning initiatives and a summary of the major planning initiatives for 2013-2014. Lucinda went through the list and explained where the AQAB could be involved but did not have exact timing because some of the projects are in flux.

Possible AQAB input opportunities could be with:

- Energy Policy
  - The Energy Board was created to replace the Electric Board. Their area of scope is still being developed but will include broader aspects of energy, including updating the City's Energy

Policy, Climate Action Plan, Green Building, and electric rate structures. They will work closely with Utilities.

- Greenhouse Gas (GHG) Goal
  - The Energy Board recommended to Council that the City review its Greenhouse Gas (GHG) goals. Since these goals were established, the City has been making progress in GHG reduction and there has been new technology and scientific findings. The greenhouse gas goal is tied to the Energy Policy.
- Climate Action Plan
  - Council is scheduled to review the Climate Action Plan (CAP) in July. Staff can update the AQAB in June regarding the update of the Climate Action Plan. It is unknown at this time if a special Climate Action Plan Task Force will be convened or they will rely on input from boards to update the CAP.
- Sustainability Plan
  - A Request for Proposal has been issued to put together a Sustainability Plan for the City. This will include a plan for each of the sustainability pillars (Social Sustainability, Economic Health and Environmental Services). The Climate Action Plan will be an umbrella for the Environmental Services Plan. It would also be preferable to have the Greenhouse Goals in mind while working on the sustainability plans. A Triple Bottom Line (TBL) tool that institutionalizes how the City makes decisions may be developed.
- Road to Zero Waste Program
  - Susie Gordon is leading the creation of the Road to Zero Waste program. A consultant has been hired. The AQAB could give input here as the program develops.
- Green Building Roadmap
  - Melissa Hovey is leading a process to evaluate where the City is on green building, what we have done and what the opportunities are. The AQAB will be asked to provide input in Aug.
- Climate adaptation
  - The City is beginning a risk and vulnerability assessment of climate change on all City departments. There will be internal workshops and final report.
- FortZED Strategic Plan
  - A steering committee and governance model for FortZED is being expanded and a strategic plan developed.
- BFO Funding
  - 2014 begins the next BFO budgeting cycle. The AQAB can weigh in on funding suggestions, specifically for the update to the Climate Action Plan.

#### **Discussion of 2013 Work Plan Items and Emerging Issues**

Melissa Hovey had previously sent the board a draft of a memo from the AQAB to City Council regarding Air Quality Emerging Issues for 2013. The group finalized the memo and it will be sent to Council for consideration during their retreat May 3-4.

John Shenot moved and Scott Groen seconded a motion to present the finalized memo to Council for their review at their May 3 retreat.

Motion passed unanimously– 5 – 0 – 0

## Wildland Fire Smoke Subcommittee Report

The AQAB Smoke subcommittee; members, Dave Dietrich, Rich Fisher and Tom Moore, met with staff, Melissa Hovey, on April 10<sup>th</sup> to discuss the appropriate role for the City in informing and protecting citizens and to develop a potential action plan for future wildfires. Melissa Hovey stated the AQAB might want to do a white paper on this issue to advise Council for need for action. Possible action by the AQAB could be to:

- Determine the appropriate role for the City in forming and protecting citizens
- Advise Council for need for action
- Assist staff with development of a smoke action plan for the City
- Lead an effort to coordinate with local experts and other agencies to develop a community plan

## Election of Officers

Per AQAB By-laws, Board members elected a Chair and a Vice Chair to serve for a one year term, starting at the close of the April 22, 2013 meeting.

Scott Groen moved and Tom Moore seconded a motion to elect Rich Fisher as Chair of the Air Quality Advisory Board.

Motion passed unanimously – 5 – 0 – 0

Scott Groen moved and Michael Lynn seconded a motion to elect Dave Dietrich as Vice Chair of the Air Quality Advisory Board.

Motion passed unanimously – 5 – 0 – 0

- AQAB liaison to Energy Board
  - Tom Moore volunteered to be liaison, with Scott Groen as a backup liaison.
- AQAB liaison to Bicycle Advisory Committee (BAC)
  - Michael Lynn volunteered to continue as liaison to the BAC, however, he will review their meeting agendas prior to the meetings and only attend if they discuss issues relating to air quality.
- AQAB liaison to Transportation board
  - Michael Lynn agreed to be liaison in addition to the Bicycle Advisory Committee liaison since the BAC is a subset of the Transportation Board.
- AQAB liaison to Planning and Zoning Board
  - John Shenot volunteered to monitor the Planning and Zoning Board to see if there might be an opportunity for him to give input on behalf of the AQAB.

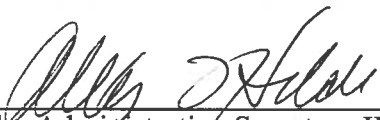
## Adjourn

Tom Moore moved and Scott Groen seconded a motion to adjourn

Greg McMaster adjourned the meeting at 8:30 pm.

Approved by the Board on May 20, 2013

Signed

  
Alexis Hmielak Administrative Secretary II

5 / 20 / 13  
Date