

**AIR QUALITY ADVISORY BOARD  
REGULAR MEETING  
MONDAY, JANUARY 23, 2012**

**DATE:** January 23, 2012  
**LOCATION:** 215 N. Mason Conference Room 1-A  
**TIME:** 5:30 – 8:30 pm

**For Reference** Greg McMaster, Chair - 484-3348  
Ben Manvel, Council Liaison - 217-1932  
Lucinda Smith, Staff Liaison - 224-6085

**Present:** Rich Fisher, Scott Groen, Nancy York, Rich Fisher, Hugh Mackay, Dennis Georg, David Deitrich, Michael Lynn, Greg McMaster, John Schroeer

**Absent** – none

**Staff present** – Lucinda Smith, Alexis Hmielak

**Call meeting to order:**  
Greg McMaster called the meeting to order at 6: 40 pm.

**Introduction of Guests:** none

**Agenda Review -** none

**Public Comments:** - none

**Review and Approval of December 19, 2011 minutes**  
Dennis George made a grammatical correction on page 2.

John Schroeer moved and Scott Groen seconded a motion to approve the minutes as amended. Greg McMaster and Nancy York abstained because they were not present for the December meeting.  
Motion approved 7 – 0 - 2

**Bicycling Econometrics**

Michael Lynn shared a paper he did on developing a simple econometric for bicycling in Fort Collins. Econometrics is based on statistical methods for estimating economic relations, testing economic theories and evaluating and implementing governmental and business policy. Results show relationships, patterns and meaningful information.

- Michael gathered bicycling data from 21 random cities across the US with various bicycling criteria.

- The Bike Advisory Committee looks at these types of things to find meaningful information to help them administer the bike program in Fort Collins.
- One surprising result he found is that a solid bike community does not affect air quality because there are so many outside factors that affect air quality.
- Michael Lynn will send a copy of the report to the AQAB members.

### **Finalize 2011 AQAB Report to Council**

- Chair, Greg McMaster will finalize the AQAB annual report and submit it to the City Clerk's Office by the end of January.

### **Air Quality Board Meeting Process**

Chair, Greg McMaster lead a discussion regarding 2011 board meetings, i.e. setting meeting agendas, meeting length and agenda items, keeping track of time, interaction with presenters, etc., and any suggestions for improvement.

- Greg pointed out one priority for the AQAB is staying focused and on time in meetings.
- Scott Groen suggested letting presenters finish their presentation before asking questions would help keep on time.
- Rich Fisher suggested the presenters should frame their presentations as to how their subject relates to air quality and let the AQAB know what outcome they are asking for, i.e. make a recommendation to Council.
- Greg McMaster also suggested informing the presenters how much time they have to present and for discussion and that they stick to that schedule.
- Dennis George cautioned against presenters having too many slides. It is hard to process that much information in 20 minutes.
- Lucinda also suggested the presenters identify the top few points they want to convey.
- Hugh Mackay suggested talking about the next month's meeting presenters at the end of each meeting and what the board wants to accomplish in that meeting.
- Rich Fisher wondered if it is appropriate for the AQAB to have other outreach than memos to Council or Coloradoan soapbox announcements, flyers in the Utility bill and helping Lucinda with fairs.
  - Dennis Georg reminded the group the AQAB exists to advise Council and cautioned not to have much outside of that mission.
- Greg McMaster stated the AQAB should strive for action items.
- To answer Greg McMaster who asked the group if the AQAB is treating our guest presenters respectfully, John Schroer stated they were. However, the group demands a good presentation and answers to hard questions.
- Nancy York was frustrated the AQAB work plan does not have take on more impactful issues.
- Scott Groen would like to have the board meeting packet out a week earlier or 10 days in advance to give adequate time to review.
- Summary:
  - Let presenters get through presentations before questions from the board.
  - Presenters should clarify what is their reason for coming to the board.
  - The board needs to stick to time in its meeting agendas.

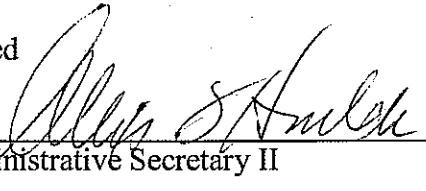
**Developing 2012 Meeting Agendas**

The board reviewed and finalized the 2012 work plan and items they want to cover in the next year.

**Adjourn**

Greg McMaster adjourned the meeting at 8:00 p.m.

Approved by the Board on February 27, 2012

Signed   
Administrative Secretary II

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Date / /

