

RESOLUTION 2018-002  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH  
COLORADO STATE UNIVERSITY REGARDING THE ELIZABETH STREET  
AND SHIELDS STREET BICYCLE AND PEDESTRIAN UNDERPASS

WHEREAS, the City and Colorado State University (CSU) are parties to an Intergovernmental Agreement dated April 13, 2015, as amended by a First Addendum dated June 22, 2017, regarding the impacts of the new on-campus stadium on the CSU campus and surrounding areas of the City (the "2015 IGA"); and

WHEREAS, as part of the 2015 IGA, CSU agreed to construct or fund the construction of certain improvements at the Elizabeth Street and Shields Street intersection, including construction of an underpass under Shields Street; and

WHEREAS, certain components of the underpass are within the City's right-of-way, and other components are on CSU property outside the right-of-way; and

WHEREAS, the City and CSU have negotiated an agreement regarding ownership and maintenance responsibility for the underpass, as described in the proposed Memorandum of Understanding (Elizabeth and Shields Underpass) attached as Exhibit "A" and incorporated herein by reference (the "MOU"); and

WHEREAS, under the MOU, the City would continue to own and maintain infrastructure within the rights-of-way of Elizabeth Street and Shields Street, and would assume ownership and maintenance responsibility for the underpass structure, electric lighting system, and new landscaping and storm drainage improvements located in the right-of-way, and CSU would own and maintain all structures outside of the right-of-way on University property, including sidewalks, new landscaping, retaining walls, ramps, stairs, and lighting and irrigation systems; and

WHEREAS, the City would own and maintain the underpass structure in the right-of-way as part of its bridge program, and would own, operate and maintain the electric lighting system in the right-of-way as part of its streetlighting program; and

WHEREAS, Article II, Section 16 of the City Charter of Fort Collins empowers the City Council, by ordinance or resolution, to enter into contracts with governmental bodies to furnish governmental services and make charges for such services, or enter into cooperative or joint activities with other governmental bodies; and

WHEREAS, under Section 1-22 of the City Code, intergovernmental agreements and other cooperative arrangements between the City and other governmental entities are to be submitted to the City Council for review, unless they fit within one of the exceptions that permit execution by the City Manager; and

WHEREAS, Section 29-1-203 of the Colorado Revised Statutes provides that governments may cooperate or contract with one another to provide certain services or facilities when such cooperation or contracts are authorized by each party thereto with the approval of its legislative body or other authority having the power to so approve; and

WHEREAS, the Council finds it is in the best interests of the City and in furtherance of the objectives of the 2015 IGA to enter into the MOU.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the City Manager is hereby authorized to execute the Memorandum of Understanding (Elizabeth and Shields Underpass) in substantially the form attached hereto as Exhibit "A," with such modifications and additions as the City Manager, in consultation with the City Attorney, determines to be necessary and appropriate to protect the interests of the City or effectuate the purposes set forth herein and not otherwise inconsistent with this Resolution.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 2nd day of January, A.D. 2018.

  
Mayor

ATTEST:

  
City Clerk



**MEMORANDUM OF UNDERSTANDING  
(ELIZABETH AND SHIELDS UNDERPASS)**

This Memorandum of Understanding (the “Agreement”) is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2018, by and between the CITY OF FORT COLLINS, COLORADO, a Municipal Corporation, (the “City”) and the BOARD OF GOVERNORS of the COLORADO STATE UNIVERSITY SYSTEM, acting by and through COLORADO STATE UNIVERSITY (the “University”).

**RECITALS**

- A. In the Intergovernmental Agreement Related To An On-Campus Stadium dated April 13, 2015, as amended by a First Addendum dated June 22, 2017 (the “Stadium IGA”) the University agreed to construct or fund certain improvements at the Shields Street and Elizabeth Street intersection including an underpass below Shields Street (the “Underpass”);
- B. In connection therewith, the University granted to the City a Deed of Dedication for Right-of-Way which was recorded at the Larimer County Clerk and Recorder on December 5, 2017 at No. 20170081889 (“Right-of-Way”); and
- C. This Agreement is intended to clarify the rights and responsibility of the parties concerning the ownership and maintenance of the Underpass and adjoining Right-of-Way areas.

NOW THEREFORE, in consideration of the mutual promises contained herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

- 1. **General Purpose.** The general purpose of this Agreement is to allocate the responsibility of the parties for the operation and maintenance of the Underpass and adjoining right-of-way areas, which are shown on **Exhibit A** to this Agreement and incorporated herein by this reference. The Underpass is approximately 14’ wide by 9’ tall by 102’ long, through the City’s right-of-way on Shields Street. The project also contains ramps, retaining walls, stairs, landscaping, irrigation, and storm sewer infrastructure. These components are on University property to the east of Shields Street and within the City’s right-of-way to the west of Shields Street.
- 2. **Ownership and Maintenance of Improvements.** The City and University agree to each be responsible for the maintenance of the Underpass and related areas as set forth below:
  - (a) **City Responsibilities.** As of August 14, 2017, the date that the Underpass opened to the public, the City has assumed ownership and maintenance responsibilities for:
    - (i) Snow removal for the Elizabeth Street and Shields Street roadways (curb to

curb), snow removal from the attached sidewalks on Elizabeth and Shields adjacent to the Campus West Shops parcel, snow removal of the underpass ramp and stairs at the southwest corner of the Elizabeth and Shields intersection, and snow removal within the underpass structure (under Shields Street);

(ii) Signing and striping with the City's right-of-way;

(iii) The traffic signal system and all appurtenances at the Elizabeth and Shields intersection, the bicycle and pedestrian (HAWK) signal system at the Elizabeth mid-block crossing;

(iv) Closing the Underpass when large storm events make the Underpass unsafe for users;

(v) The Art in Public Places components and all appurtenances along the Elizabeth corridor and on the retaining walls leading to and from the underpass area; and

**(b) Additional City Responsibilities.** Commencing on August 14, 2018, the City will take on ownership and maintenance responsibilities for:

(i) The Underpass "Structure" under Shields Street which will be defined as: a secant wall system used to keep groundwater out of the underpass area, pre-cast concrete boxes inside the secant wall system, and both headwalls;

(ii) All structural elements within the newly acquired City's right-of-way, south of Elizabeth and west of Shields, including retaining walls, ramps, stairs, and railings;

(iii) The complete storm sewer system within the City's right-of-way and utility easements, including the underpass trench drains and 12" diameter storm pipe beneath the underpass structure to the well vault owned by the University;

(iv) All landscape and irrigation items within the City's right-of-way including: trees, tree grates, shrubs, plants, mulch, cobble, and the complete irrigation system downstream of the tap from CSU property;

(v) Coordination with the University for programming the irrigation controller (the irrigation controller is located on University property, southeast of the Underpass structure, and serves the City's right-of-way landscape areas); and

(vi) Electrical lighting circuit, fixtures, and all appurtenances for the Underpass structure (the meter is located on the University property, southeast of the Underpass structure).

**(c) University Responsibilities.** Commencing on August 14, 2017, the University will take on the ownership and maintenance responsibilities for:

- (i) Snow removal from the attached sidewalks on University property, and snow removal of the underpass ramp and stairs on University property (east of Shields);
- (ii) Maintenance of the sidewalks on University property as shown on **Exhibit A**;
- (iii) The well vault, pumps, outlet pipe, and all appurtenances associated with this manhole;
- (iv) All landscape and irrigation items on University property including: trees, shrubs, plants, mulch, cobble, and the complete irrigation system and mainline water source from University property;
- (v) The University will supply the irrigation water to the University owned landscape areas, as well as, supply the irrigation water to the City right-of-way landscape areas (the irrigation water is at zero cost to the City);
- (vi) All structural elements on University property, south of the Moby parking lot and east of Shields, including retaining walls, ramps, stairs, and railings;
- (vii) Electrical lighting circuit, fixtures, and all appurtenances on University property.
- (viii) Signing and striping on University property; and
- (ix) Items listed in 2(b) above until August 14, 2018; when the City will assume ownership and maintenance of such items.

**3. Acceptance of the Structure by the City.** Prior to accepting the Structure, the City requires the following:

- (a) An electronic copy of the construction documentation package
- (b) A site walk with the University and the Contractor to identify punch list items; and
- (c) A follow-up site walk with the University and Contractor to ensure all punch list items have been satisfactorily addressed.

**4. Notice.** Whenever a notice is either required or permitted to be given, it shall be given in writing and delivered personally, or delivered by the U.S. Postal Service, certified mail, return receipt requested, to the other party at the address indicated below or at such other address as may be designated by either party:

If to the City:	City of Fort Collins City Manager P.O. Box 580 Fort Collins, CO 80522
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With a copy to: City Attorneys' Office  
P.O. Box 580  
Fort Collins, CO 80522

If to the University: Vice President for University Operations  
309 Administration Building  
Colorado State University  
Fort Collins, CO 80523

With copies to: Office of the General Counsel  
01 Administration Building  
Colorado State University  
Fort Collins, CO 80523-0006

Facilities Management  
Colorado State University  
6030 Campus Delivery  
Fort Collins, CO 80522

#### **5. Liability.**

(a) The University shall be responsible for any and all claims, damages, liability and court awards incurred as a result of any action or omission of the University or its officers, employees, and agents in connection with the performance of this Agreement.

(b) The City shall be responsible for any and all claims, damages, liability and court awards incurred as a result of any act or omission by the City, or its officers, employees, and agents in connection with the performance of this Agreement.

(c) Nothing in this Agreement shall be construed as a waiver of the notice requirements, defenses, immunities, and limitations the City or University may have under the Colorado Governmental Immunity Act (C.R.S. § 24-10-101 *et seq.*) or to any other defenses, immunities, or limitations of liability available to the City or the University by law.

#### **6. Default/Remedies.**

(a) Except as otherwise provided herein, in the event any party should fail or refuse to perform according to the terms of this Agreement, such party may be declared in default thereof.

(b) In the event a party has been declared in default hereof, such defaulting party shall be allowed a period of thirty (30) days, from receipt of notice of the default from the nondefaulting party, within which to cure the default. In the event the default remains uncorrected, the non-defaulting party may require specific performance or avail itself of any other remedy at law or equity.

7. **TABOR.** All financial obligations of the City or the University arising under this Agreement that are payable after the current fiscal year are contingent upon funds for that purpose being annually appropriated, budgeted, or otherwise made available by the governing bodies of the City or the University.

8. **Assignment.** Neither party may assign any rights or delegate any duties under this Agreement without the written consent of the other party.

9. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties, their officers, employees, agents, and assigns and shall inure to the benefit of their respective survivors, heirs, successors and assigns. Covenants or representations not contained in this Agreement shall not be binding on the parties.

10. **Jurisdiction/Severability.** This Agreement shall be governed in all respects by the laws of the State of Colorado. In the event any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.

11. **No Beneficial Interest.** The signatories aver that to their knowledge, no state employee has any personal or beneficial interest whatsoever in the service or property described herein.

12. **No Corrupt Influences.** The signatories aver that they are familiar with Section 18-8-301, et seq. (Bribery and Corrupt Influences) and Section 18-8-401 et seq. (Abuse of Public Office) of the Colorado Revised Statutes, as amended, and that no violation of such provisions is present.

**IN WITNESS WHEREOF**, the parties have executed this Memorandum of Understanding on the day and year first above written.

**The City of Fort Collins,  
A Colorado Municipal Corporation**

By: \_\_\_\_\_  
Darin A. Atteberry, City Manager

Date: \_\_\_\_\_

ATTEST

\_\_\_\_\_  
City Clerk

(Print Name) \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Assistant City Attorney

(Print Name) \_\_\_\_\_

**The Board of Governors of the Colorado  
State University System, acting by and  
through Colorado State University**

By: \_\_\_\_\_  
Lynn Johnson, Vice President for University Operations

Date: \_\_\_\_\_

APPROVED AS TO FORM:  
Office of the General Counsel  
Colorado State University System

By: \_\_\_\_\_

Jean M. Christman  
Senior Associate Legal Counsel

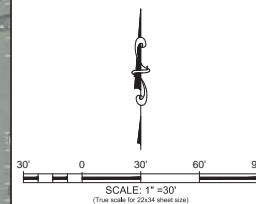
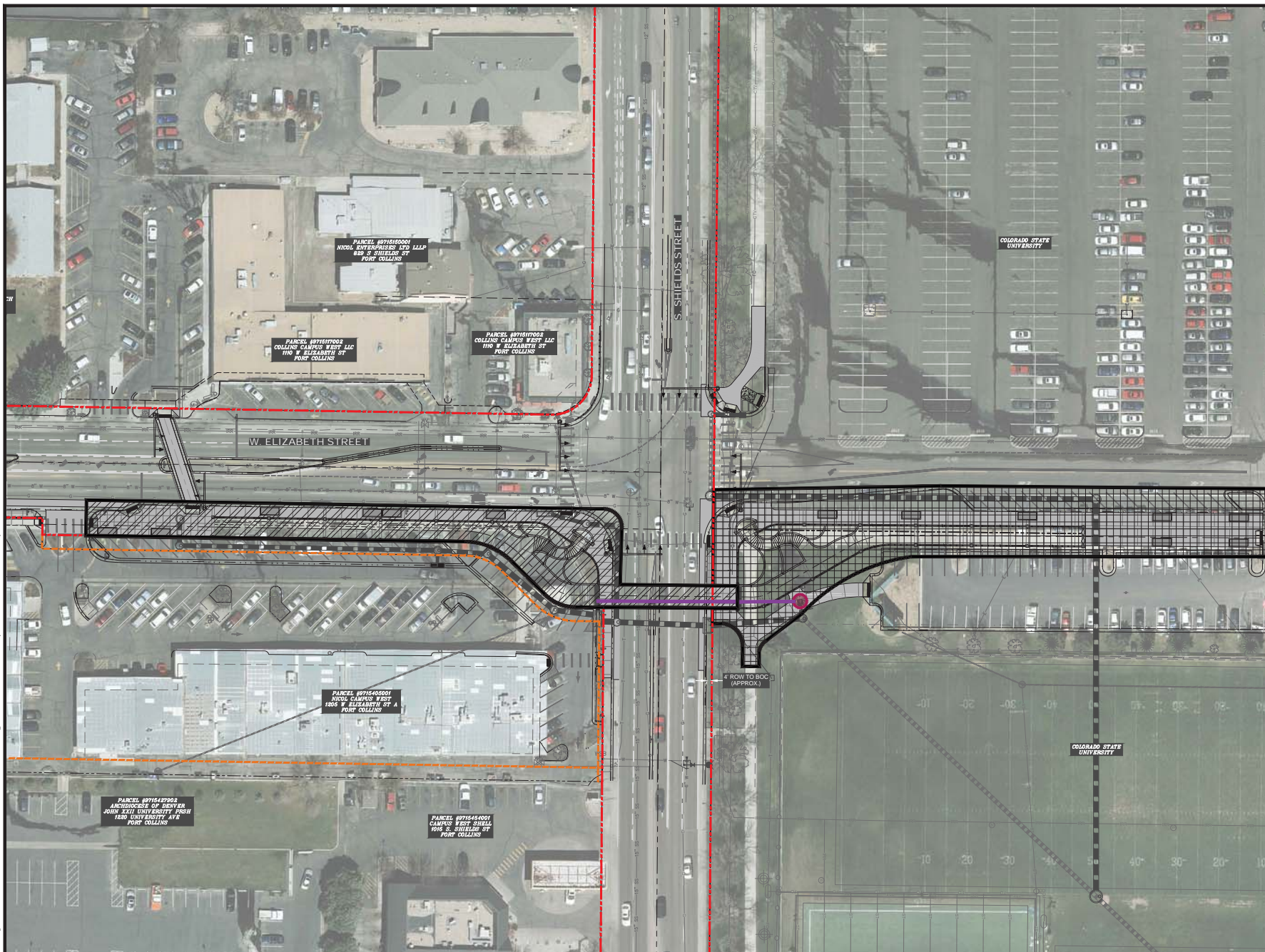
Date: \_\_\_\_\_



**EXHIBIT A**

**OWNERSHIP AND MAINTENANCE MAP**

Drawing Name: D:\PROJECTS\2017\17-001\17-001-001\17-001-001.dwg, Client: City of Fort Collins, Project: Stormwater Management, Date: 10/20/17, Scale: 1"=30'



**LEGEND:**

- CITY OF FORT COLLINS OWNERSHIP & MAINTENANCE
- COLORADO STATE UNIVERSITY OWNERSHIP & MAINTENANCE
- COLORADO STATE UNIVERSITY STORM DRAINAGE PUMP STATION
- CITY OF FORT COLLINS 12" STORM
- RIGHTS-OF-WAY
- EASEMENTS

EXHIBIT A  
OWNERSHIP & MAINTENANCE EXHIBIT

