

RESOLUTION 2015-105
OF THE COUNCIL OF THE CITY OF FORT COLLINS
ESTABLISHING A PROCESS FOR THE COUNCIL TO APPOINT AN
ADDITIONAL COMMISSIONER TO THE FORT COLLINS
URBAN RENEWAL AUTHORITY BOARD WHEN REQUIRED BY LAW

WHEREAS, on January 5, 1982, City Council adopted Resolution 82-10 establishing with the City of Fort Collins, Colorado (the "City") the Fort Collins Urban Renewal Authority (the "Authority") and designating the Council to serve as the Authority's Board of Commissioners (the "URA Board"); and

WHEREAS, in May 2015, the Colorado General Assembly adopted House Bill 2015-1348 ("HB-1348") which amended in several respects the Colorado Urban Renewal Law, C.R.S. Sections 31-25-101, et seq. (the "Act"); and

WHEREAS, one of HB-1348's amendments to the Act will allow for the appointment of up to four new commissioners to the URA Board whenever on or after January 1, 2016, the Council approves any new urban renewal plan or modifies one of its two existing urban renewal plans, the North College Avenue Renewal Plan or the Midtown Urban Renewal Plan; and

WHEREAS, when the Council takes either of these actions, HB-1348 provides that Larimer County (the "County") will be entitled to appoint one new commissioner to the URA Board, the City's two school districts, the Poudre and Thompson School Districts, (jointly, the "School Districts") will together be entitled to appoint one new commissioner to the URA Board, and all of the special districts levying property taxes within the Authority's boundaries (the "Special Districts") will together be entitled to appoint one new commissioner to the URA Board; and

WHEREAS, while HB-1348 does not require the County, the School Districts or the Special Districts to appoint a commissioner, if their appointments result in an even number of commissioners on the URA Board, HB-1348 will require the City's Mayor to appoint another new commissioner to the URA Board to restore the Board's membership to an odd number; and

WHEREAS, the Mayor and the Leadership Planning Team have discussed this appointment process and directed City staff to bring forward this Resolution to establish for Council a process for the Mayor's appointment of a commissioner to the URA Board as required by HB-1348 that is modeled after the current process the Council follows in appointing members to the City's boards and commissions; and

WHEREAS, City staff has also recommended that this Resolution address the process the City is to follow to coordinate with the County, the School Districts and the Special Districts regarding their potential future appointments of commissioners to the URA Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That when the Mayor is required by the Act, as amended by HB-1348, to appoint a new commissioner to the URA Board to restore the membership on the URA Board to an odd number, the following process for that appointment shall be used:

A. **Advertising and Recruitment:** The City Clerk shall advertise the vacant position on the URA Board consistent with the procedures used to advertise vacant City board and commission positions. The advertisement shall specify a due date for applications to serve on the URA Board.

B. **Tracking Applications:** The City Clerk shall collect all applications submitted by the deadline and verify that the applicants meet the established requirements generally required for City board and commission appointments. All applications will be distributed to the entire Council.

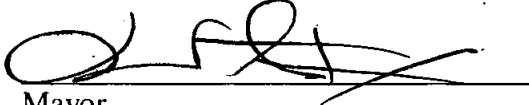
C. **Interviews:** The Mayor and Mayor Pro Tem will determine an interview team to meet with applicants consisting of the Mayor and one other City Councilmember (the "Council Interview Team"). The City Clerk shall work with appropriate staff in the City Manager's Office to schedule interviews of the applicants for the Council Interview Team. The Council Interview Team is to identify from those interviews a candidate that the Team is recommending be appointed as the new commissioner to the URA Board.

D. **Appointment:** The City Clerk shall prepare, in consultation with the City Attorney's Office, a resolution for Council's consideration to make the appointment of the recommended candidate.

E. **On-Boarding:** The URA staff shall prepare materials to orient and on-board the new commission member. Staff shall provide these materials to the new commissioner along with an anticipated schedule of meetings. All materials will be made available to new, current commissioners, and the general public.

Section 2. That in anticipation that the County, the School Districts and the Special Districts will likely be appointing in the future new commissioners to the URA Board, staff is directed to send certified letters to the County, both of the School Districts, and each of the Special Districts to inform them of their potential new role in appointing new URA Board commissioners. This letter is to include an overview of the changes made by to the Act by HB-1348, other relevant information regarding the appointment of new commissioners, an invitation to an information session to be held by City staff regarding this appointment process, and a request for the name of each group's appointed commissioner by a given date.

Passed and adopted at a regular meeting of the Council of the City of Fort Collins on this 1st day of December A.D. 2015.



Mayor

ATTEST:

W Winkelmann

City Clerk

