

RESOLUTION 2008-075  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
ESTABLISHING FEES CHARGED BY  
FORT COLLINS MUNICIPAL COURT RELATING TO  
RELEASE OF CRIMINAL JUSTICE RECORDS

WHEREAS, the Colorado Criminal Justice Records Act, C.R.S. Section 24-72-306(1), authorizes the Fort Collins Municipal Court to assess reasonable fees for the actual costs it incurs, including its personnel and equipment costs, in searching for, retrieving and copying criminal justice records for public inspection; and

WHEREAS, C.R.S. Section 24-72-306(1) also requires that any such fees be established by the City Council; and

WHEREAS, the fee schedule currently used by the Municipal Court was last approved by the City Council in 2007; and

WHEREAS, House Bill 08-1076 limits the amount that a law enforcement agency may charge for copies of criminal justice records documents to \$0.25 per page; and

WHEREAS, the proposed fee schedule adopts the copying fee per page, as capped by HB 08-1076, and reflects the current, actual cost to Municipal Court for making criminal justice records available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FORT COLLINS, that the following fees are hereby established and shall be applicable for all requests, unless otherwise waived or exempted by law or policy, to the Fort Collins Municipal Court for public inspection of criminal justice records:

**CRIMINAL JUSTICE RECORDS RELEASE FEES, FORT COLLINS MUNICIPAL COURT**

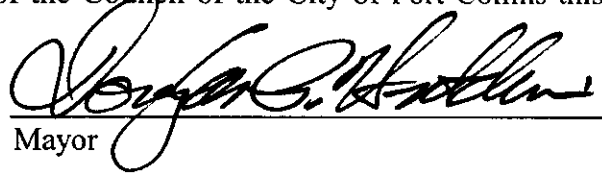
Payment of estimated fees and charges are due prior to processing the request.

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|---------------------------------|--|
| Routine searches:               | Search and retrieval time: \$5.00 for first 15 minutes   |
| Non-Routine (special searches): | Search and retrieval time: \$8.00 for first 15 minutes.<br>\$27.00 per hour after first 15 minutes (\$27.00 minimum) |
| Standard copy of document(s):   | \$0.25 per page plus the search and retrieval fee above.   |
| Certified copy of document(s):  | \$5.00 per page plus the search and retrieval fee above.   |
| Records of Court Hearings:      | \$35.00 per CD, plus the search and retrieval fee above.   |

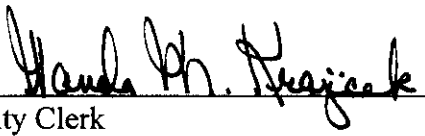
Transcripts of Court Hearing:

\$200.00 deposit (Once the actual fee and charge amounts are known, the requestor will be refunded any excess amount collected or will be required to pay any additional amount owed prior obtaining the transcript.)

Passed and adopted at a regular meeting of the Council of the City of Fort Collins this 19th day of August A.D. 2008.

  
Mayor

ATTEST:

  
City Clerk