

ORDINANCE NO. 121, 2019  
OF THE COUNCIL OF THE CITY OF FORT COLLINS  
ADOPTING THE 2020 BUDGET AND APPROPRIATING THE FORT COLLINS  
SHARE OF THE 2020 FISCAL YEAR OPERATING AND CAPITAL IMPROVEMENT  
FUNDS FOR THE NORTHERN COLORADO REGIONAL AIRPORT

WHEREAS, in 1963, the City of Fort Collins and the City of Loveland (the “Cities”) agreed to establish a regional general aviation facility and became owners and operators of the Fort Collins-Loveland Municipal Airport, now known as the Northern Colorado Regional Airport (the “Airport”); and

WHEREAS, the Airport is operated as a joint venture between the Cities, with each city retaining a 50% ownership interest, sharing equally in policymaking and management, and each assuming responsibility for 50% of the Airport’s capital and operating costs; and

WHEREAS, pursuant to the Amended and Restated Intergovernmental Agreement for the Joint Operation of the Fort Collins-Loveland Municipal Airport dated January 22, 2015, and the First Amendment to the Amended and Restated Intergovernmental Agreement for the Joint Operation of the Fort Collins-Loveland Municipal Airport, now known as the Northern Colorado Regional Airport dated June 7, 2016, (collectively, the “IGA”), the Airport Manager prepares the Airport’s annual operating budget and submits it to the Cities for their approval; and

WHEREAS, under the IGA, the City’s share of existing and unanticipated Airport revenue is to be held and disbursed by the City of Loveland as an agent on behalf of the Cities, since the City of Loveland provides finance and accounting services for the Airport; and

WHEREAS, under the IGA, each City’s share of the Airport’s annual operating budget and the Airport capital improvement plan shall be appropriated by each City and transferred or otherwise paid into the designated account to be used for Airport funding on an annual basis; and

WHEREAS, in accordance with Article V, Section 8(b), of the City Charter, any expense or liability entered into by an agent of the City on behalf of the City, shall not be made unless an appropriation for the same has been made by the City Council; and

WHEREAS, the Airport Manager has submitted for City Council consideration a 2020 Airport budget totaling \$2,773,890, of which the City’s 50% share is \$1,386,945 (\$646,445 for operations and \$740,500 for capital); and

WHEREAS, the City Council is in the process of considering the City’s 2020 budget and Ordinance No 129, 2019, which appropriates \$177,500 in City funds to be transferred to the Airport operating fund in payment of the City’s share of the rent due under the Lease of a portion of the Airport property for construction and operation of the Northern Colorado Regional Law Enforcement Training Center, which amount is included in the Land Lease revenues set forth in the 2020 Airport Budget; and

WHEREAS, pursuant to the IGA, the City of Loveland holds on behalf of both Cities the revenues of, and other financial contributions to, the Airport in a fund, which includes unappropriated and unencumbered, reserves (the "Airport Fund"); and

WHEREAS, the City's 50% share of the 2020 Airport operating costs, to be held in the Airport Fund, is \$646,445; and

WHEREAS, funding for the 2020 capital improvements has been identified as follows:

FAA Grant	\$835,000
State Grant	87,500
Airport Revenues	59,000
Airport Reserves	<u>500,000</u>
Total	\$1,481,000; and

WHEREAS, the City's 50% share of the 2020 Airport capital improvement costs, to be held in the Airport fund, is \$740,500; and

WHEREAS, the Airport Reserves item is an appropriation for use by the Northern Colorado Regional Airport Commission for discretionary Airport projects; and

WHEREAS, City Finance staff has reviewed the financial statements for the Airport and determined that the requested appropriation of Airport Reserves in the 2020 Airport Budget meets the required limits set forth in the IGA; and

WHEREAS, this appropriation will not require additional funding from the Cities and is consistent with the IGA.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council hereby makes and adopts the determinations and findings contained in the recitals set forth above.

Section 2. That the City Council hereby approves and adopts the 2020 Airport operating and capital budget totaling \$2,773,890 (\$1,292,890 for operations and \$1,481,000 for capital), a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference.

Section 3. That the City Council hereby appropriates in the Airport Fund \$646,445 to be expended to defray the City's 50% share of the 2020 operating costs of the Airport.

Section 4. That the City Council hereby appropriates in the Airport Fund \$740,500 to be expended to defray the City's 50% share of the 2020 capital costs of the Airport.

Introduced, considered favorably on first reading, and ordered published this 15th day of October, A.D. 2019, and to be presented for final passage on the 5th day of November, A.D. 2019.

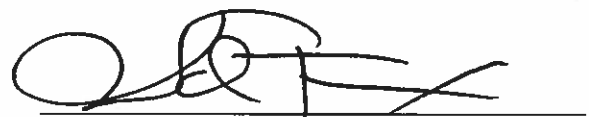
  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk



Passed and adopted on final reading on the 5th day of November, A.D. 2019.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Clerk



**RESOLUTION # R-6-2019**

**A RESOLUTION APPROVING THE 2020 AIRPORT BUDGET AND  
RECOMMENDING APPROVAL BY THE CITY COUNCILS OF FORT COLLINS  
AND LOVELAND**

WHEREAS, the City of Fort Collins (“Fort Collins”) and the City of Loveland (“Loveland”) jointly own and operate the Northern Colorado Regional Airport (the “Airport”) pursuant to that Amended and Restated Intergovernmental Agreement for the Joint Operation of the Fort Collins-Loveland Municipal Airport (the “IGA”), dated January 22, 2015, as amended; and

WHEREAS, pursuant to the IGA, the two Cities formed the Northern Colorado Regional Airport Commission (“Commission”) and granted the Commission certain authority, including the authority to develop the Airport budget; and

WHEREAS, the two Cities reserved to themselves the authority to approve the annual Airport budget and the authority to approve each Cities’ annual contributions to and appropriation of the Airport budget; and

WHEREAS, Airport staff has prepared the annual Airport budget for fiscal year 2020 (the “2020 Airport Budget”) and the Commission has reviewed the 2020 Airport Budget, which is attached hereto as “Exhibit A” and incorporated herein; and

WHEREAS, after such review, the Commission approves the 2020 Airport Budget, and recommends approval by the two City Councils along with appropriation of the necessary funds for such 2020 Airport Budget.

**NOW THEREFORE BE IT RESOLVED BY THE NORTHERN COLORADO  
REGIONAL AIRPORT COMMISSION AS FOLLOWS:**

**Section 1.** That the 2020 Airport Budget attached hereto as “Exhibit A” is hereby approved.

**Section 2.** That the Commission recommends that the Fort Collins City Council and the Loveland City Council each approve the 2020 Airport Budget. The Commission further recommends that the City Councils approve each City’s annual contributions to and appropriation of the 2020 Airport Budget.

**Section 3.** That this Resolution shall be effective as of the date and time of its adoption.

ADOPTED this 15<sup>th</sup> day of August, 2019.



Wade Troxell, Chair of the  
Northern Colorado Regional Airport Commission

ATTEST:



Secretary

APPROVED AS TO FORM:



Assistant City Attorney



**NORTHERN COLORADO  
REGIONAL AIRPORT COMMISSION  
2020 Airport Budget**

	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Budget	2020 Budget
<b><u>OPERATING REVENUES</u></b>						
Hangar Rental	103,211	109,066	115,834	117,155	122,000	150,000
FBO Rent	69,486	78,216	78,216	98,060	88,250	88,250
Gas and Oil Commissions	148,955	119,168	152,779	199,017	155,000	180,000
State & County Aircraft Fuel Tax	70,292	88,103	107,181	112,080	112,000	113,000
Land Lease	185,497	207,553	193,554	232,541	235,000	644,000
Terminal Lease and Landing Fees	6,157	12,682	11,087	8,342	11,000	9,000
Parking	12,850	10,595	13,595	12,850	12,000	10,000
Miscellaneous	20,385	15,953	31,585	31,168	21,500	18,900
<b>TOTAL OPERATING REVENUES</b>	<b>616,833</b>	<b>641,336</b>	<b>703,831</b>	<b>811,213</b>	<b>756,750</b>	<b>1,213,150</b>
<b><u>OPERATING EXPENSES</u></b>						
Personal Services	383,813	443,315	549,856	552,509	649,532	703,430
Supplies	38,162	41,753	41,130	55,943	63,000	74,500
Purchased Services	323,364	363,855	364,460	1,111,515	557,882	514,960
<b>TOTAL OPERATING EXPENSES</b>	<b>745,339</b>	<b>848,923</b>	<b>955,446</b>	<b>1,719,967</b>	<b>1,270,414</b>	<b>1,292,890</b>
<b>OPERATING GAIN (LOSS)</b>	<b>(128,506)</b>	<b>(207,587)</b>	<b>(251,615)</b>	<b>(908,754)</b>	<b>(513,664)</b>	<b>(79,740)</b>
<b><u>NONOPERATING REVENUES (EXPENSES)</u></b>						
City Contributions	355,000	405,000	520,000	485,000	355,000	0
Passenger Facility Charge	878	0	0	0	0	0
Interest Income	22,177	8,584	25,965	31,930	20,000	20,000
Capital Expenditures	(1,100,931)	(1,187,394)	(878,970)	(986,124)	(989,250)	(1,481,000)
<b>TOTAL NONOPERATING REVENUES (EXPENSES)</b>	<b>(722,876)</b>	<b>(773,810)</b>	<b>(333,005)</b>	<b>(469,194)</b>	<b>(614,250)</b>	<b>(1,461,000)</b>
<b>NET INCOME (LOSS) BEFORE CAPITAL CONTRIBUTIONS</b>	<b>(851,382)</b>	<b>(1,292,271)</b>	<b>(584,620)</b>	<b>(1,377,948)</b>	<b>(1,127,914)</b>	<b>(1,540,740)</b>
Capital Contributions	863,207	985,995	831,535	986,124	892,500	922,000
<b>CHANGE IN NET POSITION</b>	<b>11,825</b>	<b>(306,276)</b>	<b>246,915</b>	<b>(391,824)</b>	<b>(235,414)</b>	<b>(618,740)</b>
<b><u>Reserve Appropriation</u></b>			<b>335,000</b>	<b>335,000</b>	<b>500,000</b>	<b>500,000</b>