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## MEMORANDUM

**DATE:** June 10, 2019  
**TO:** Mayor and Councilmembers  
**FROM:** Delynn Coldiron, City Clerk  
**RE:** Leadership Planning Team (LPT) Meeting

Mayor Wade Troxell, Mayor Pro Tem Kristin Stephens, Deputy City Manager Jeff Mihelich, City Attorney Carrie Daggett, Senior Assistant City Manager Kelly DiMartino and City Clerk Delynn Coldiron met on Monday, June 10, and the following summarizes the discussions that began at 7:34 a.m.

### June 11 Work Session

The meeting agenda for the work session was reviewed.

- Council Priorities – It was noted that this item is to ensure staff has accurately captured what Council wants to accomplish. Coming work sessions on related items have been scheduled where further clarification is needed; affordable housing and mobile home park preservation was mentioned as an example.
- Water Resources, Watershed and Water Quality Protection Overview – It was noted that this item will give new Councilmembers a chance to gain understanding on these items and will give all Council an opportunity to provide related clarification and direction. It was also mentioned that the deadline to register for the next Water Literate Leaders Program is coming up soon; this has been a helpful resource for new Councilmembers in the past.

### Six Month Calendar

- July 9
  - Affordable Housing and Mobile Home Park Preservation – It was noted that there is concern about redevelopment of mobile home parks, and Council may want to consider a moratorium on redevelopment of them in order to allow the City to put a strategy in place to preserve this form of affordable housing.
- July 23
  - Climate Action Plan and Climate Economy Action Plan Updates – It was noted that a question has been raised about the need for an economic strategy around climate action efforts. This should be addressed as part of these updates. Clean energy and how this relates to economic development was also noted as something that should be covered.

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- August 22
  - Urban Renewal Authority (URA) Retreat was added to the calendar (moved from July 30). There was a question about whether this will be a facilitated event; yes. The goal is to build understanding/agreement on the purpose of the Urban Renewal Authority.
  - Urban Renewal Authority regular meeting has been canceled due to the retreat.

Related to the URA, there was a question about the status of the College/Drake project; a mediator panel is being established.

- Unscheduled
  - It was noted that the new President of Colorado State University, Dr. Joyce McConnell, would like 30 minutes to meet and share information with Council sometime prior to the start of the school year. July 30 and August 13 were mentioned as possible dates.

City Clerk Coldiron:

- Noted that activities around HEMP are increasing and Council may start getting inquiries and/or related concerns. A staff team is researching recent state legislation authorizing HEMP activity and plans to move forward with recommendations on local control. Staff is asked to provide an information memo related to this, as well as an update on recreational and medical marijuana.
- Noted that outreach efforts are occurring on appeal code changes.

Senior Assistant City Manager DiMartino:

- Noted that outreach on the Foothills Natural Areas Management Plan with the Land Conservation Stewardship Board is scheduled for June 12. The Plan covers the Coyote Ridge, Pineridge, Maxwell and Reservoir Ridge Natural Areas, popular areas used by both hikers and mountain bikers. The proposed update has generated a lot of interest. Public engagement will continue through the summer, with administrative adoption scheduled in the fall.
- Noted that new pickleball courts were painted at Spring Canyon Park. The City now has 41 outdoor courts and 12 indoor courts available for pickleball use. Staff continues to meet with pickleball enthusiasts to address other concerns.
- On behalf of City Manager Atteberry, noted that City leadership continues to have significant concern about the proposed tax that Larimer County is considering. A meeting is being scheduled that includes the Mayor, City Manager, County Manager and a County Commissioner to further discuss. Staff will keep Council apprised of the conversations and activities that are occurring.
- Noted that legislation regarding minimum wage has been passed that provides the City with the authority to establish a community-wide minimum wage; need to consider acting promptly due to a cap on the number of local governments allowed to do this per the terms of the legislation. The last Colorado Municipal League newsletter had some information pertaining to this and other legislation recently. Staff is asked to provide a memo to Council providing more information.

Deputy City Manager Mihelich:

- Noted an upcoming meeting related to front range passenger rail service. It is scheduled for June 14, in the Colorado River Room at 222 Laporte Avenue, from 10:00 a.m. to 12:00 p.m. A related memo was provided in the June 6 Council packet.
- Noted that the Fire Chief from the Town of Windsor came and spoke to City field crews about the trench accident that occurred. He provided an in-depth look at what transpired along with valuable safety recommendations.
- Noted a code change that staff plans to present to Council that would enable the Chief Building Official to approve alternatives to existing asphalt shingle requirements in limited cases. A specific example of a resident desiring to replace an existing roof with red asphalt shingles was mentioned. Red shingles are not available in the Class 4 shingle category that is currently required.

City Attorney Daggett:

- Noted that an outside attorney was hired to review the 18 campaign finance complaints that were received during the 2019 election. She is expecting a final report soon. Many concerns were noted about the changes made to the election code that resulted in most of the complaints and whether these ultimately will discourage people from running for Council. The goal for the changes was openness and transparency, not to penalize people. Staff plans to revisit the changes that were made with the Election Code Committee when meetings reconvene (likely to begin in August).
- Noted there are two law interns from CU law school and one student intern from Yale who are here and will be working in her office through the summer. Two have Fort Collins' ties.

Mayor Pro Tem Stephens:

- Mentioned the information provided on extended Murphy Center hours and the progress that has resulted. Positive feedback has been received from the Library and the adjacent neighborhood on the differences they have seen, as well as from Transfort. The effort has been worthwhile.
- Noted the letter received from Ms. Belaski on neighborhood concerns. The properties referred to are on the City's chronic list and staff is proactively inspecting the area.
- Noted the letter received from Linda Carroll on wild grass fire and asked if resources are being provided. Staff confirmed that the Fire Chief has or will be responding.
- Noted that she met with the residents from Redtail Ponds; most were very positive and happy to have her there. The residents had concerns about the need for more affordable housing in the community.

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Mayor Troxell:

- Thanked Mayor Pro Tem Stephens for her work while he was away.
- Noted that he provided a welcome to a group of Peruvian residents who were here participating in some educational opportunities at the Colorado School of Mines. They were interested in Fort Collins and why it was such a nice place.
- Noted that he will be participating in a promotional event for the annual Father's Day 5K race.
- Noted that the City was recognized in Governing magazine; featured in two of their seven outcome areas. Staff will find the information and provide to Council.
- Asked about the emergency exercise that was done; things went well. Formal assessors were onsite and will provide a report. Staff's summary and the assessors' report will be provided as soon as they are available.
- Noted the update on West Nile and related activities.

Meeting adjourned: 9:46 a.m.