



City Clerk
300 LaPorte Avenue
PO Box 580
Fort Collins, CO 80522

970.221.6515
970.221-6295 - fax
fcgov.com/cityclerk

MEMORANDUM

DATE: May 06, 2019
TO: Mayor and Councilmembers
FROM: Delynn Coldiron, City Clerk
RE: Leadership Planning Team (LPT) Meeting

Mayor Wade Troxell, Mayor Pro Tem Kristin Stephens, City Manager Darin Atteberry, Deputy City Manager Jeff Mihelich, City Attorney Carrie Daggett, Senior Assistant City Manager Kelly DiMartino and City Clerk Delynn Coldiron met on Monday, May 6, and the following summarizes the discussions that began at 10:15 a.m.

May 7 Regular Meeting

The May 7 agenda was reviewed.

- Proclamations – A reminder that due to the number of proclamations, these will start at 5:05 p.m.
- Employee Appreciation – A reminder that an employee appreciation item has been added after the Pledge of Allegiance. Employees who received awards at the May 6 Employee Recognition Breakfast will be recognized by the Mayor and Council. During this time, Councilmembers will be asked to come down in front of the dais to shake hands and be photographed with recipients.
- Code Amendments to Direct Mixed Construction and Demolition Materials to New County Facility – It was noted that there have been no concerns expressed from the trash haulers on this item.
- Horsetooth Reservoir Soldier Canyon Outlet – It was clarified that this item relates to a shut-down of an outlet at Horsetooth Reservoir, not the overall Reservoir.
- Naming Three Downtown Alleys – There was a question as to whether the families who are being recognized by this will be in attendance; yes.

- Revision to the List of Names for Arterial and Collector Streets – It was noted that it is great that there is now more gender balance and inclusivity and staff is encouraged to continue to look through the lens of diversity to ensure all are being represented. It was requested that staff create an online resource to provide additional background information regarding the names on the list and those that are already in use. It was suggested that Historic Preservation staff or Museum staff may be able to assist with this effort.

Six Month Calendar

- May 14
 - The order of the items for May 14 were discussed. The order will be: 1) Poudre Fire Authority Annual Review, 2) Harmony Gateway Plan and 3) Outdoor Residential Wood Burning.
 - Poudre Fire Authority Annual Review – It was noted that there will be a picnic provided for Council prior to the work session outside in Washington Park.
 - Harmony Gateway Plan – This item will focus on the overall gateway plan and not on any individual development plan.
 - Outdoor Residential Wood Burning – It was noted that this item will focus on proposed education and enforcement. Three options are planned for discussion. It was suggested that the Good Neighbor Guide or other materials provided to off-campus residents be updated as part of these efforts.
- May 21
 - Staff Report: Block Party Trailer – There was discussion about a planned picnic staff would like to do with Council prior to the Council meeting; however, this date conflicts with a CityWorks graduate picnic. This item was moved to July 16 to accommodate a picnic and to place it closer to Neighborhood Night Out.
 - Revisions to Council Meeting Rules – This item will focus on adding a process to consider citizen-pulled consent items in a more efficient manner. There was a related discussion about the way participation at Council meetings may change in the future and how technology advances may eventually make remote participation a possibility.
 - A possible executive session on litigation related to the City's Public Nudity Ordinance will be added to the agenda for Council to consider.

- June 25
 - National League of Cities Summer meeting is scheduled for June 25-27. There was discussion on whether the Council work session should be canceled. Staff plans to poll Council to see who plans to attend. If 3 or more Councilmembers are interested in attending, this work session will be canceled, and the items rescheduled. If this work session gets canceled, the URA meeting scheduled for the 27th will also be rescheduled.

On a separate note, there was discussion about Council item scheduling for the summer. The Executive Lead Team (ELT) will discuss Council priorities from the recent retreat and get related items scheduled on the six-month calendar. The ELT will also consider previous comments about a possible summer break for Council, staff and the community.

- July 23
 - Montava Project Update is expected to be added to the calendar.
- November 5
 - 2019 Fee Update was added to the calendar.
- Unscheduled Items:
 - Mid-Year Evaluations for the City Manager, City Attorney and Chief Judge - There was discussion about scheduling this item. It was noted that the ad hoc committee recently met and there is a desire to incorporate some of the structure they are finding. There is interest in having broader conversations about the process and higher-level thinking and to keep this distinct from the annual review. More follow up discussion is expected on this item.
 - Sunshine House Appeal – It was noted that an appeal of a recent Planning and Zoning Board decision was filed last week and must be heard no later than July 16. The item will be scheduled as soon as the City Clerk hears back from the appellants on timing.

City Clerk Coldiron:

- Noted staff has been invited to the Kiwanis Club to provide information on the recent election. The meeting is scheduled for Tuesday, May 7.

- Noted that State legislation just passed that is expected to substantially increase the cost of County elections. It requires, among other things, many additional polling places throughout the County as well as extended election day hours. This could substantially increase the City's cost for any elections that are coordinated with the County. The Clerk intends to meet with County Clerk Angela Myers to find out more information and will report back.

Senior Assistant City Manager DiMartino:

- Noted that the City is close to finalizing an agreement regarding the Clarendon Hills fence issue.
- Noted emails that are being received from kayak enthusiasts who want to use the Whitewater Park sooner than scheduled. Staff is working with the City's risk management staff and others to evaluate if there are alternative ways to accomplish both objectives of allowing access while mitigating risk and ensuring safety. There was a question about whether staff was working with the DDA, DBA and others on a grand opening; yes. This will be a community event.
- Noted that staff will be convening a stakeholder group for pickleball to look at facility regulations and how these are communicated to residents. It was also noted that opportunities for players to raise funds to help implement solutions is encouraged.

Deputy City Manager Mihelich:

- Noted that Police staff have been actively enforcing cruising activities along College Avenue, in advance of the season. During their last effort, in less than two hours, 66 trespass tickets and 11 traffic tickets were issued. They plan to continue to enforce.

Noted a new process staff intends to use to help Councilmembers prioritize their attendance since they get invited to so many events. Staff will provide expanded information and do an initial categorization.

City Attorney Daggett:

- Noted it would be helpful to more fully understand expectations for Councilmember alternates on Council committees. In the Resolution that Council will approve on appointments, information will be added to cover this.

City Manager Atteberry:

- Noted that he intends to call Kevin Bommer to find out where there are opportunities for new Councilmembers to get added to committees for the National League of Cities Summer conference.

- Noted a resident email about adding solar to schools. He plans to speak with the superintendent of the Poudre School District to gauge interest. He also noted that the Poudre School District/City/County liaison meeting might be an appropriate venue to discuss this item.
- Noted that he and Councilmember Summers will be speaking at the Memorial Day event at the Veteran's Memorial.
- Noted concerns with the County's potential ballot initiative for increased sales tax. He intends to meet with the County Manager related to this.
- Noted a letter he received from a professor at Carnegie Mellon University stating that our budgeting for outcomes process is one of the clearest budgeting processes he has ever seen.
- Noted the planned innovation center in the southeast part of the city that was discussed as part of a work session two weeks ago. He clarified that, with inflation, project costs are expected to be \$18M and funds available between 2020 - 2023.
- Noted that CDBG funding recommendations are coming to Council soon. There was some conversation about potential Councilmember conflicts. The City Manager and City Attorney will meet with new Councilmembers to help them navigate disclosures/conflicts.

Mayor Pro Tem Stephens:

- Noted Council's retreat went well, was productive and gave Council a chance to connect. There was some concern expressed about getting too in-depth on items and not having enough time to talk about existing priorities, Council assignments to boards, commissions and committees, etc. Council will have additional opportunity to discuss the priorities before they are approved.

There was also confirmation of last week's discussion about the process for responding to emails that come to the full Council. Staff will provide an acknowledgement rather than this coming from the Mayor Pro Tem.

Mayor Troxell:

- Noted an award received for efforts related to homelessness; Government Hero Award. He stated this was an acknowledgement for Council and City staff for their work. This organization has really grown and has become effective in the community related to these efforts.
- Noted a Tri-Cities water board meeting that was recently held; good event. One takeaway he had from the meeting was the amount of collaboration Fort Collins does with other jurisdictions/districts; we are playing a key role in helping others.

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- Noted an ASCSU meeting that is scheduled for tonight where he will be meeting with their new leadership. U+2 was mentioned as one of the topics they intend to address.
- Mentioned a misdemeanor a 17-year old individual received while on a closed trail. He went around a closed gate and received a ticket. It was noted that this was most likely a County trail; it was near Horsetooth.
- Noted that the South Fort Collins Business Association intends to hold a Midtown Summer Fest in mid-July. As part of this, they plan to close the road between Trader Joe's and the Mall to hold the event.

Meeting adjourned: 12:53 a.m.