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MEMORANDUM

DATE: April 22, 2019
TO: Mayor and Councilmembers
FROM: Delynn Coldiron, City Clerk
RE: Leadership Planning Team (LPT) Meeting

Mayor Wade Troxell, Mayor Pro Tem Gerry Horak, City Manager Darin Atteberry, Deputy City Manager Jeff Mihelich, Senior Assistant City Manager Kelly DiMartino, City Attorney Carrie Daggett and City Clerk Delynn Coldiron met on Monday, April 22, and the following summarizes the discussions that began at 7:38 a.m.

April 23 Special Meeting and Work Session

The April 23 agendas were reviewed.

- Resolution making appointments to the Platte River Power Authority Board and the Boxelder Basin Regional Stormwater Authority Board – Staff is asked to consider amending the Resolution to appoint Gerry Horak as the representative until Council makes another appointment.
- FoCo Creates Arts and Culture Master Plan – There was discussion about the support that exists for the Plan; it is strong. There was some concern expressed over how prescriptive some of the language is, specifically regarding new staff positions. The Work Session gives Council an opportunity to suggest revisions.

April 24 URA Meeting

The April 24 agenda was reviewed.

- There was a question about how new Councilmembers are being brought up to speed on the URA. City Manager Atteberry noted an upcoming meeting this afternoon where this will occur.
- There was a question about election of a Vice President. This information will be built into President Troxell's script.
- There was a question about the current status of the Drake and College project. It was noted that staff is working to schedule a mediator for this item. Staff is asked to provide an update at the meeting.

May 7 Regular Meeting

The May 7 agenda was reviewed.

- Proclamations – Due to the number of proclamations, these will start at 5:05 p.m. The order of the Proclamations was also discussed; changes will be made accordingly.
- Employee Appreciation – An item will be added after the Pledge of Allegiance similar to what was done last year. Employees who receive awards at the May 6 Employee Recognition Breakfast will be recognized by the Mayor and Council.
- Intergovernmental Agreement for Horsetooth Water Supply Line Alternatives – This item is needed to evaluate alternate water supplies and risk mitigation strategies during a planned 45-day shutdown of the Soldier Canyon Dam water supply line. Staff is asked to include the proposed date of the shutdown in the agenda item summary.
- Staff Report – Electric System Average Interruption Duration (SAIDI): Staff is asked to be sure to include some context with this report; talk about why this metric is important for Fort Collins and how the community benefits from it.
- Naming Three Downtown Alleys and Updating the Existing List of Names for Arterials and Collector Streets – Staff is asked to do the following with this item:
 - Separate the two items. Bring forward only the item for naming the three Downtown alleys to Council on May 7. Staff is asked to provide a memo to Council that provides the names of these alleys and why they were selected. Names that were considered, but not selected, should also be provided, along with the reason(s) why they were not selected. Staff should also include information on any policies related to alley naming.
 - Provide a memo to Council that explains the policy related to naming arterials and collector streets, along with the list of names for arterials and collector streets. Get feedback from Council on whether the list is ready to move forward for Council consideration or whether additional public outreach is needed.
- Amending Rules of Procedure Governing the Conduct of City Council Meetings – This item was briefly discussed.

Six Month Calendar

- May 22
 - Urban Renewal Authority Board Meeting was cancelled.

- Unscheduled Items:
 - City Park Improvements – This item is expected to come to Council in November.

City Clerk Coldiron:

- Noted the Referendum on Wood Smoke; petition is due April 25.
- Noted that a Citizen Initiative on a proposed tax for parks and recreation is anticipated for the November 2020 election.
- Noted that four additional campaign complaints have been received. This brings the total to 19 for the April 2019 election season.

Senior Assistant City Manager Kelly DiMartino:

- Noted that the City password policy requiring password changes every 90 days is being extended to City Council. Staff will be available to assist Councilmembers who would like help with this.

Deputy City Manager Mihelich:

- Noted that the Riverside Drive project has been completed and the street is now open.
- Noted that the Local Legislative Affairs Committee met on Friday. As part of the meeting, participants were divided into small groups and processed how the City should be engaging residents, stakeholders and the community on the Climate Action Plan and resiliency planning. This effort went well. There was also discussion about the City Plan process and the compressed schedule at the end. Staff intends to make revisions to ensure that in the future Council, stakeholders and the community have more time to review (60 days was mentioned). There was a question about whether PDCA would be done on the City Plan process; yes. There was a question about whether all citizens who provided comments received a response; staff is asked to follow up.
- Noted that code enforcement is working with the property at 301 Park Street. An update for new Councilmembers on these efforts was requested.
- Noted that a cross-departmental team has begun meeting to address chronic properties; they plan to meet quarterly.
- Noted efforts that are occurring to further regulate signs in the right-of-way(e.g. those that appear over the weekend promoting yard sales, businesses, etc.). Staff will keep Council apprised of efforts.

City Attorney Daggett:

- Noted activity that is occurring around group homes and there have been some concerns expressed by members of the public about the process. The current process helps ensure compliance with federal law.
- Noted that the Ethics Review Board will need to meet this week to review the complaint received from Lori Brunswig.

City Manager Atteberry:

- Noted that CJ Streit passed away; he was a big fan of the City and was closely tied to CSU.
- Noted that prior to the next election more work should be done around employees and the role they can play in elections. He stated these efforts should include discussion about FOP involvement as well.
- Noted that Larimer County is planning to request a sales tax increase as part of the November election to fund capital projects and building maintenance. There are conversations occurring as to whether individual municipalities would receive any shareback. Council and staff will need to determine how and if this would align with City priorities.
- Noted that the Council dinner on May 3 will be upstairs at Ginger & Baker. Saturday's location is not yet set. Staff will report back to Council as soon as a location has been confirmed.
- Noted a citizen request for code enforcement staff to review activities in a neighborhood to evaluate whether any violations are occurring.
- Noted that Colorado Springs voters recently denied forming a firefighter's union.
- Thanked Mayor Pro Tem Horak for his service.

Mayor Pro Tem Horak:

- Noted that the MPO will be meeting on May 2nd; a packet of materials should be available for the Councilmember that will be taking his place.
- Noted that there is an I-25 meeting on Wednesday, May 1st.
- Noted he attended a Transportation Commission meeting last Wednesday where I-25 efforts were discussed. The need for a change order for the project was discussed. The item will be addressed again at the May meeting. It was suggested that the Mayor attend this meeting.

- Noted the memo on Economic Advisory Commission Expectations. It was suggested that all Boards and Commissions do the same thing.
- Noted a NoCo Housing event he attended where he saw a presentation from Greeley on early transition housing. Staff is asked to review this program and incorporate it into the City's affordable housing discussions.

Mayor Troxell:

- Thanked Mayor Pro Tem Horak for his service over the years.
- Asked about the five eco-buses received as part of the Volkswagen settlement. He also asked how the electric ones would be integrated into the City's electric system and if there is an overall plan for converting the City's bus fleet to electric; staff is asked to follow up. There was also discussion about the battery project and additional requirements that have made things less scalable; need to ensure all involved understand systems and requirements so long-term goals can be achieved.
- Attended the opening of The Donut Club last Saturday.
- Noted that the Northern Colorado Regional Airport Commission and staff toured the Cheyenne airport; great trip. The relationship the Mayor has built with the Mayor of Cheyenne was noted, as well as the importance to build a coalition with Wellington for I-25 efforts, as well as other things.
- Noted that Bloomberg Philanthropy staff was here last week for the EPIC project.
- Attended the Natural Areas management open house; the meeting was packed.
- Noted Cathy Hutchinson's celebration of life scheduled for Friday, April 26, at 4:30 p.m. at the Lincoln Center, Canyon West Room.
- Noted staff's response for getting the wall finished at Prospect and College; thank you.

Meeting adjourned: 9:55 a.m.