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## MEMORANDUM

**DATE:** April 16, 2019

**TO:** Mayor Troxell and City Councilmembers

**THRU:** Darin Atteberry, City Manager  
Jeff Mihelich, Deputy City Manager  
Laurie Kadrach, PDT Director *[Handwritten initials]*

**FROM:** Drew Brooks, Transfort and Parking Services Director  
Seth Lorson, Transit Planner

**RE:** **Read Before Memo: Item # 24 - Edits to the Transit Master Plan document**

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The purpose of this memo is to inform City Council of proposed changes to the Transit Master Plan. The nature of the changes are primarily editing corrections and language clarifications.

### **BOTTOM LINE:**

Staff is requesting that when Council moves to adopt Resolution 2019-049, adopting an updated Transit Master Plan, the motion include and incorporate revisions to the Transit Master Plan document as described in the Change Log attached to the memo to Council from Seth Lorson and Drew Brooks, dated April 16, 2019, which was in today's Read-Before Packet.

Since the release of the adoption drafts of the Transit Master Plan on April 10<sup>th</sup>, staff has received and incorporated additional comments and redlines from Councilmembers and the community into the Transit Master Plan document. The majority of the edits relate to document formatting, copy-editing, and fixing typos, however, several of the proposed changes include revised language that clarifies the intent of a section.

Attached to this memo, staff has prepared a new Transit Master Plan Change Log documenting proposed edits. No proposed Transit Master Plan edits result in a change to policies or action items.

**CHANGE LOG**

**Transit Master Plan Draft Document Change Log**

Transit Master Plan			
Change #	Page #	Comment / Redline	Change / Resolution
1	3	strikeout "should", add "may"	changed "should" to "may"
2	5	strikeout "however"	remove "however"
3	9	strikeout "significant"	remove "significant"
4	13	Transfort Ridership chart, "MAX Began" line does not align with 2014	move "MAX Began" line to align with 2014 (see "Transfort Ridership" Image attached)
5	38	strike out "however"	removed "however"
6	42	question mark on the section about subsidy required for on-demand sevice	added "transit agency subsidy" is at least 30%... To clarify the statement
7	43	switch "typical bus service" with "TNCs and ride hailing".	switched "typical bus service" with "TNCs and ride-hailing".
8	45	circle around "there is"	removed "While there is interest in on-demand transit-services"
9	46	strikeout "that"	removed "that"
10	46	strikeout "there may be"	removed "there may be"
11	46	strike out "there are",	removed "there are"
12	51	strike out "there have been", strike out "a few examples are below:", add "examples include",	removed "there have been", remove "a few examples are below:", add "examples include"
13	51	strike out "the team preparing this Transit Master Plan could not find any", add "no studies were identified"	removed "the team preparing this Transit Master Plan could not find any", add "no studies were identified".
14	51	strike out "there are currently no", add "has not been implemented", .	removed "there are currently no", add "has not been implemented"
15	57	strike out "there", move "density" into its place	removed "there", moved "density" into its place
16	68	format sentence spacing	fixed sentence spacing so it's consistent
17	74	strike out "Figure 20 shows an existing mobility hub in Germany"	removed "Figure 20 shows an existing mobility hub in Germany"
18	92	revise "which sunsets in 2020 unless renewed"	changed to "In April 2019, voters approved an permanent extension for 60% and a 10-year expansion for the remaining 30% of the 0.85% sales tax."
19	94	add 1/2 cent	added {1/2 cent or 45-50 cents per \$100)
20	94	strikethrough "but"; strikethrough "very"	Removed "but" and "very"
21	96	add "ASCSU and" CSU funds...; add "and faculty"; strikethrough "there are"; change "including" to "includes"	Added "ASCSU and"; added "and faculty"; removed "there are"; changed "including" to "Includes"

Transfort Annual Ridership  
Fort Collins, 2000-2018

