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MEMORANDUM

DATE: November 24, 2014
TO: Mayor and Councilmembers
FROM: Wanda Nelson, City Clerk
RE: Leadership Planning Team (LPT) Meeting

Mayor Karen Weitkunat, Mayor Pro Tem Gerry Horak, City Manager Darin Atteberry, Deputy City Manager Jeff Mihelich, Assistant City Manager Kelly DiMartino, Interim City Attorney Carrie Daggett, and City Clerk Wanda Nelson met on Monday, November 24, and the following summarizes the discussions that began at 8:01 a.m.

November 25 Adjourned Meeting/Work Session

The evening will begin with an Adjourned Meeting to discuss the advisory opinion of the Ethics Review Board.

For the third item on the Work Session (Housing Affordability Policy Study), staff is asked to explain the impacts on affordable housing of each recommendation.

December 2 Regular Meeting

The Summit Appeal will be the first item on the Discussion Agenda. As has been done in the past, the "20/20/10/10" format will be followed that permits twenty minutes of presentation by the appellants and applicant and 10 minutes of rebuttal.

Because it addresses certain elements of the APU process, it was requested that Ordinance 175, 2014 making various amendments to the Land Use Code be placed on the Discussion Agenda. This item will be considered after the Summit Appeal is heard.

Due to the length of this meeting, several items will be moved to the December 16 meeting:

1. Bicycle Master Plan;
2. Reappointment of Municipal Judge;
3. Salary ordinances for the Municipal Judge, Interim City Attorney, and City Manager.

For the item concerning the CSU on-campus stadium, staff is asked to address community character impacts (such as loss of view of the mountains, etc.) in the report and agenda materials.

Consideration of a motion to adjourn to Executive Session on December 9 will be added under "Other Business." The Adjourned Meeting on December 9 will be held before the Work Session.

Six Month Calendar

Discussion ensued regarding the location of the December 6 Work Session as it is presently scheduled for Tamasag (the Senior Center was unavailable). Staff will arrange for a van to provide transportation from City Hall to Tamasag and reservation details will be forthcoming.

As noted last week, it was requested that staff's recommendation for the December 16 item Naming a Natural Area at Woodward be added to the Calendar (if a recommendation exists).

The LPT meeting on December 29 will be held at noon rather than 8:00 a.m.

For the January 6 items regarding Charter Amendments, staff is asked to clarify that the Charter Amendments are relating to term limits and "housekeeping" election items.

Added to the January 6 Regular Meeting for Council's consideration is the Airport Strategic Plan and Governance Model.

As part of the Business Incubation Strategy discussion that will be held on January 13, staff is asked to include in the conversation OtterBox's partnership with Galvanize and their campaign to support businesses whose efforts have social or environmental impacts.

The EMS/Ambulance Contract staff report originally scheduled for March 3 will be moved to the March 24 Work Session so that more time can be dedicated to this item.

Regarding Unscheduled Items:

1. Social Host Ordinance: Deputy City Manager Mihelich reported that staff is going to meet with representatives from CSU to discuss how to take this item into the community.
2. Dust Control: Staff is asked to describe why this item needs a Work Session.

Other Discussion Items:

City Clerk Nelson indicated that a citizen working on the Asphalt Plant Initiative has asked how the ballot order is determined. Interim City Attorney Daggett indicated that our Code does not address ballot order and, in the past, referred items have appeared before initiated items. It was suggested by the LPT that this practice be continued for the April ballot.

Deputy City Manager Mihelich stated that staff met with neighbors of the former Crossroads Safehouse facility to discuss its future (should it be sold, repurposed, etc.). The neighbors supported the option of using the facility as transitional housing for the homeless. The minutes of the neighborhood meeting will be sent to Council and staff will get an estimate for the costs of the needed repairs to the facility before an RFP is sent out to non-profit providers to gauge their interest in the property.

Assistant City Manager DiMartino reported that:

1. The CVB Board is meeting tomorrow to discuss their 2015 Budget. The CVB has been asked to be a partner with future Pro Cycling Challenge events.
2. UniverCity Connections is working on a community forum series to explore Fort Collins' future related to community character and housing attainability.

City Manager Atteberry reported that Councilmember Overbeck attended a session on the ADA at the recent NLC Conference and has suggested that a broader discussion be held on the City's efforts to comply with the ADA. The LPT suggested future discussions on the Community Capital Improvement Program should focus on how certain elements (such as crosswalks, bus stops, improvements to public buildings, etc.) improve mobility and accessibility.

Staff is asked to develop a system to include a brief summary with all items on the Six Month Calendar to be implemented by January 1.

For the "Citizen Participation" printed instructions on Regular Meeting Agendas, staff is asked to clarify the wording to indicate that the amount of time allotted for each speaker is determined by the number of individuals wishing to address Council.

Regarding items that were included in the November 20 Thursday packet:

1. Staff was commended for the work on RV Storage;
2. Staff is asked to reach out to the citizen who wrote a letter to the Mayor and expressed concerns as a pedestrian;
3. Staff is asked to keep the request for a pedestrian crosswalk at Pitkin and Shields in the forefront.

Mayor Weitkunat reported that over 3000 people attended the NLC conference. She presented a session on resiliency and water resources. Mayor Pro Tem Horak presented on neighborhood university relations. Fort Collins received the Star Award for its sustainability efforts and resolutions were adopted that address train horn noise and banking for marijuana businesses.

The discussion ended at 9:50 a.m.