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## MEMORANDUM

**DATE:** October 14, 2013  
**TO:** Mayor and Councilmembers  
**FROM:** Wanda Nelson, City Clerk  
**RE:** Leadership Planning Team Meeting

Mayor Karen Weitkunat, Mayor Pro Tem Gerry Horak, City Manager Darin Atteberry, Deputy City Manager Diane Jones, Assistant City Manager Wendy Williams, City Attorney Steve Roy, and City Clerk Wanda Nelson met on Monday, October 14, and the following summarizes the discussions that began at 7:38 a.m.

### October 15 Regular Meeting/Urban Renewal Authority (URA) Meeting

For Agenda Item #15 regarding the revenue from Public Service Company (Xcel) that is dedicated to trail acquisition, staff is asked to clarify if the original commitment documents specify where the trails are to be built.

Staff is asked to report when Council approved the spending of KFCG Funds for the purchase of body-worn cameras for police officers (Agenda Item #17). This information will be provided in the "Read Before" packet.

Staff was commended for the amendments included in the second reading of the ordinance concerning the outdoor storage of personal property (Agenda Item #24).

In the presentation for Agenda Item #26 for Utility Rates, Fees, and Charges, staff is asked to emphasize the range of increases rather than the amount of the increase. Additionally, staff is asked to address how the anticipated decrease in revenues impact rate changes.

City Manager Atteberry is requesting an Executive Session be added under "Other Business."

Following the Regular Meeting and URA Meeting, the General Improvement District (GID) No. 1 and Skyview South GID will meet to fix their mill levies for fiscal year 2014. Staff is asked to provide a chart that describes who gets the mills and how the mills are disbursed and review with the Finance Committee.

### October 22 Work Session

The order of items for the Work Session will be:

1. 2012 International Codes Review
2. Green Building Road Map Update
3. Lincoln Corridor Plan

### Six Month Calendar

Since the Rocky Mountain Performance Excellence examiners for the City's Baldrige Award/Timberline Application are arriving in the morning on November 4, the Leadership Planning Team meeting usually starting at 8:00 a.m. will be pushed back to noon.

Staff will provide a memo in late November with information regarding the Three Mile Plan Update scheduled for discussion at the Regular Meeting on December 17.

The date for the "State of the City" address is still to be determined, and staff is asked that it not occur on January 28 so that a Work Session can be held that evening.

### Other Discussion Items:

The City's annual "Legislative Breakfast" will be held in December. Additional details will be forthcoming. Staff is asked to invite Sam Mamet, Director of CML.

Deputy City Manager Jones stated that a meeting is being held tomorrow morning with the school district, Larimer County and the City. If possible, staff from Economic Health is asked to attend this meeting as discussion of TIF and URA is on the agenda.

City Manager Atteberry reported that staff is working on the Lincoln Trail detour.

Mayor Pro Tem Horak attended the fall conference for the Progressive 15 (group of 15 northeastern Colorado Counties, including Larimer County).

Mayor Pro Tem Horak hosted a community meeting on Saturday.

The discussion ended at 9:41 a.m.