



SUBMITTAL CHECKLIST:

FINAL PLAN REVIEW

PROJECT DEVELOPMENT PLAN (PDP)

Fort Collins Hotel Garage

The following information is required to be submitted with all applications, unless waived by staff. Any item waived must be dated and initialed by a planner with the City of Fort Collins Community Development and Neighborhood Services Department.

- Application form and filing fee. Application Form.pdf -- Coming later.
- Transportation Development Review Fee – please contact Engineering at 221-6605 for information.**
TDR Fees and Application.pdf -coming later
- Name and address of each owner of property within the boundaries of the development plan area.
- List of names of all general and/or limited partners, managers and directors and/or officers and directors of the corporation involved as either applicants or owners.

Final Site Plan* (~~30~~ ²⁴ copies, 24" x 36" - folded) 26 Comment responses

Subdivision Plat* (~~28~~ ¹⁸ copies, 24" x 36" - folded)

Architectural Elevations* (8 copies, 24" x 36" - folded)

Landscape Plan* (20 copies, 24" x 36" - folded)

Drainage and Erosion Control Report* (~~1~~ ³ copies)

Final Utility and Drainage Plans* (15 copies, 24" x 36" – unfolded)

Requirements for utility plans checklist (1 copy). Utility Plans Checklist.pdf – NA (check w/ planner)

Transportation Impact Analysis* (TIA), updated* (7 copies). – on CD per planner

Soils Report* (2 copies). – coming at later date

Deeds* (contingent on final approval)

Mylars and PMT* (Mylars not needed until Final plans are approved)

NA **Certification of Notice to Mineral Owner(s)*** (1 copy) Mineral Rights Certificate.pdf

Other information Director may require:

– **Subsurface Hydrologic Study*** (4 copies)

– **Easements/Agreements*** (2 copies, each)

– **Environmental Reports***

lightning (5)

*This document is meant to be used as a checklist only. For a more detailed list and explanation of each of these items, please see the handout: "Submittal Requirements: Final Plan Review"