



Administrative Services

Purchasing Division

March 2, 2006

PMG Associates, Inc.
2151 West Hillsboro Boulevard
Suite 301
Deerfield Beach, Florida 33442
Attn: Kathleen Gonot

RE: P1009 North Fort Collins Business Association Action Plan

Dear Ms. Gonot:

As you have been informed by telephone, your firm has been selected for an oral interview for our Request for Proposal P1009.

Your interview will occur on Monday March 13 at 3:15 p.m. at the 215 N. Mason Municipal Building in Conference Room 2A located at 215 N. Mason St. in Fort Collins.

For the interview, you will have 15 minutes for a formal presentation in response to the requirements of the Request for Proposal and then there will be a question and answer period of 30 minutes.


We are also asking firms to rework their response based on the available budget for this project of \$19,000.

For your information, the other firms selected for oral interviews are:

Albertson Clark Associates
Ray Real Estate Services, Inc.
THinc.

We appreciate the time expended by your firm in preparing your written response, and look forward to your oral presentation.

Sincerely,


James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

JBO:cpj