



Administrative Services

Purchasing Division

January 6, 2006

Cottonwood Drywall, Inc.  
Attn: Les Powers  
P.O. Box 423  
Wellington, CO 80549

Re: Renewal, Bid 5653 Drywall Contractor Annual Bid

Dear Mr. Powers:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions plus a 4% increase. The term will be extended for one (1) additional year, January 1, 2006 through January 31, 2006.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return it to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 85022, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

If you have any questions regarding this matter, please contact Jim Hume, CPPO, Senior Buyer, at (970) 221-6776.

Sincerely,

James B. O'Neill II, CPPO, FNIGP  
Director of Purchasing and Risk Management

Signature

1/16/06  
Date

(Please indicate your desire to renew Bid 5653 Drywall Contractor Annual Bid by signing this letter and returning it to Purchasing Division within the next fifteen days.)

JBO:cpj

**Cottonwood Drywall, Inc.  
P.O. Box 423  
Wellington, Colo. 80549  
970-568-3095  
Fax: 970-568-9205**

**To: City of Ft. Collins Purchasing Division**

**RE: Bid #5653**

**Cottonwood Drywall, Inc. would like to renew the annual contract for 2006. I would like to request an increase in labor cost based on operating increases over the past year.**

**Les Powers, President**



*1/6/06*

**Cottonwood Drywall, Inc.**