



Administrative Services

Purchasing Division

December 29, 2005

Skyhawks Sports Academy
Attn: Chris Stiles
12020 N. Mill Road
Spokane, WA 99218-2861

RE: Renewal-Services Agreement for Youth Sports Programs

Dear Mr. Stiles:


The City of Fort Collins wishes to extend the term for the above captioned agreement per the existing terms and conditions, and enclosed revised Exhibit "A"-Scope of Services. The term will be extended for one (1) additional year, from March 15, 2006 through March 15, 2007.


If the renewal is acceptable to your firm, please sign this letter in the space provided and return it to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 85022, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

If you have any questions regarding this matter, please contact David Carey, CPPB, Buyer, at (970) 416-2191.

Sincerely,

for 
James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management



Signature

1-6-06

Date

(Please indicate your desire to renew by signing this letter and returning it to the Purchasing Division within the next fifteen days.)

Enclosure

JBO:dmc

EXHIBIT "A"
SCOPE OF SERVICES

2006 - Confirmation of Services

General Information

Organization: Ft Collins Parks and Recreation
Address: 413 South Bryan Avenue
Address 2:
City, ST, Zip: Fort Collins, CO 80521
Organization Phone: 970-221-6309 Ext:
Fax: 970-221-6849
URL:
General Org. eMail:

Registration Information

Web Display:

- Online Registration: Org Process - Participants can register on the Skyhawks website.
Payment can be taken by Org or Skyhawks
- Online Display: Skyhawks Process - Participants can register on the Skyhawks website.
All payment will be taken by Skyhawks
- Online Print: Org Process - Participants can download a registration form from the Skyhawks website.
All payment will be taken by the Org
- Online Display: Org Process - Participants VIEW ONLY information on the Skyhawks website.
All payment will be taken by the Org

Make checks payable to: City of Fort Collins: Recreation Division

Bankcard Options on Media: Yes No

Bankcard Options: VISA MC AMEX DISC

Registration Contact: *
* Please leave blank if you do not wish for this name to be published

Hotline #1: 970-221-6640 Ext:

Hotline #2: Ext:

Mail Form & Fees to: City of Fort Collins; Recreation Registration

Address: 214 N. Howes

Address 2:

City, ST, Zip: Fort Collins, CO 80521

Does the Org Accept

Fax Registrations: Yes 970-416-2100
Phone Registrations: Yes 970-221-6640 Ext:
Walk-in Registrations: Yes Recreation Office, 214 N. Howes
Online Registrations: Yes fcgov.com/recreator
Date Summer Registration Begins: April 20, 2006
Org Registration Software: Other RecTrac

- Thriva
- Active
- Rec Ware
- Safari
- Class
- Other

2006 - Confirmation of Services

Guide Information

If enough regional organizations are compiled into a brochure, there is a page dedicated to your programs.

- OK to place information in the brochure
 Please do NOT put our information in a brochure

We use a bonded mailing house for our mailings. This means the list will be used one time for this specific piece of media and then the list is destroyed.

- Yes, we have a mailing list we will provide
 Approximate Count of List Names _____
- No, please ask again next year
 email to data@waltsmailing.com
 mail to Walt's Mailing; Attn: Tamie
 9610 E. First St,
 Spokane Valley, WA 99206

We will provide a mailing list via:

- None Disk eMail
 Labels Data Entry

Contact	
Phone	970-221-6309
eMail	
Notes	

Marketing Information

Skyhawks can provide resources for additional marketing opportunities. Please let us know what you are interested in pursuing.

- Email Blasts
 Phone Blasts
 Web Links
 Press Release
 By-line Articles

Flyer Production

Flyers are needed by: _____

Org needs flyers for their organization Yes No
 Count: 1000

Org needs flyers to distribute to schools Yes No
 Count: 11000

Flyer Options

Include the Org's Logo on Promo Material Yes No
 Please provide graphic logo in .tif or .jpeg format.

A physical School Approval Stamp must Yes No
 be printed on each flyer.

School Disclaimer must be printed on flyer Yes No
 Disclaimer Text:

Who will deliver flyers to the schools? ORG SSA

School Permission will be obtained by ORG SSA

Flyer Bundling

20 25 30 35 Other:

Bundling Notes:

Other Notes:

Mail Flyers To

Org:	Fort Collins Park and Recreation
Contact:	Marc Rademacher
Address:	413 South Bryan Avenue
Address 2:	
City/St/Zip:	Fort Collins, CO 80521

2006 - Confirmation of Services

Skyhawks Liability Statement

I, the undersigned parent/guardian of the individual named above, a minor, do hereby agree to allow the individual named herein to participate in the aforementioned activity and authorize the program directors and/or instructors as Agents for the undersigned to consent to Medical, Surgical and/or Dental Examination, in addition to any and all other Treatments that may be deemed necessary by medical personnel. It is understood that this activity involves an element of risk and a danger of accidents and knowing those risks I hereby assume those risks. In addition, I understand that by signing this agreement, I hereby release and discharge Skyhawks and/or FORT COLLINS PARKS AND RECREATION from any and all liability resulting in injury associated with participant's participation in this activity. I also acknowledge that I read and agree to the release and waiver provided by the hosting organization, which placed its release and waiver on the registration page listing and detailing the program(s) for which I am registering. In conjunction with Skyhawks, I also hereby release and discharge the hosting organization from any and all liability resulting in injury associated with participant's participation in this activity. Moreover, I agree that pictures taken during program hours may be used for future promotional purposes. In the absence of a parent/guardian's signature below, payment of fees and participation in the program shall constitute acceptance of the conditions set forth in the release. Skyhawks will not provide health and/or accident insurance for program participants. As the undersigned Parent/Guardian I understand that no confirmations will be mailed and no refunds will be given.

Ft Collins Parks and Recreation's Liability

(Name On Statement: Fort Collins Parks and Recreation)

As parent or guardian of _____, a minor child(ren), I understand and am aware that my Name (please print) child(ren)'s participation in youth or teen sports and/or recreation activities involves inherent risks and hazards, including the risk of injury or death. Recognizing those risks and hazards, I hereby give my consent and approval to my child(ren)'s participation. On behalf of myself and my child(ren), I release the City of Fort Collins, its officers, agents, volunteers and employees and agree to hold them harmless from any liability for any claim arising out of any injuries and/or damage to me, my child(ren), my property, or loss of any other sort arising out of or related to participation in youth or teen sports and/or recreation activities, whether the result of the negligence of the City of Fort Collins or any other person. I agree to indemnify the City of Fort Collins, its officers, agents, volunteers and employees and to be responsible for all harm, injury or damage caused by my child(ren) to any persons, property or equipment in conjunction with youth or teen sports and/or recreation activities. I hereby give consent for emergency medical care prescribed by a medical professional. This care may be given under whatever conditions are necessary to preserve the life, limb or well-being of my child(ren). I have read this waiver carefully before signing.

2006 - Confirmation of Services

Skyhawks Helping Hand Fund Description

Skyhawks offers a Helping Hand program for underprivileged children who would like to attend one of our summer programs, but because of financial circumstances are unable to participate. If people are seeking information regarding financial help, and your organization does not already have a scholarship program in place, they may call Skyhawks at 1-800-804-3509 to receive an application. If approved, Skyhawks will mail an 'award' that they must enclose with their registration. Scholarship participants will not be included as paid participants in your program totals. 100% of partial payments should be returned to Skyhawks. Our registration forms offer a space for people to donate to this fund. If monies are donated to this fund, please include this in your totals. If your organization offers financial help and you would like that information on promotional literature, please attach.

The Skyhawks Helping Hand statement (in box below) will appear on all media publications unless this box is checked:

Do not print the Helping Hand information on our media.

Skyhawks Helping Hand Fund Statement

Check here if you would like to make a Helping Hand Donation. This donation allows children to attend a Skyhawks program in your community who otherwise would not be able to participate.

Ft Collins Parks and Recreation Financial Assistance Statement

2006 - Confirmation of Services

Session Schedule

Please review all dates, times, prices, ages, and course numbers for accuracy. **COURSE NUMBERS LISTED HERE WILL PRINT ON ALL OUR MEDIA.** If you have different course numbers, please provide them here.

For all completed and approved programs, Skyhawks will bill bi-weekly throughout the summer.
For special billing needs, please contact your Area Manager or contact Skyhawks at 800-804-3509 x245.

Activity	2006 Dates	Time	Location	Price	Ages	Min/Max	Course #	Fee Breakdown (Comm)
Skyhawks: Cheerleading	6/12/2006- 6/16/2006	9:00AM- 12:00PM	City Park Field #6	\$97	5-7	15/25	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Cheerleading	6/12/2006- 6/16/2006	9:00AM- 12:00PM	City Park Field #6	\$97	8-9	15/25	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Basketball	6/19/2006- 6/23/2006	9:00AM- 3:00PM	Fossil Creek Park	\$112	11-12	10/20	XXXXX	1) \$109: Full Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Basketball	6/19/2006- 6/23/2006	9:00AM- 3:00PM	Fossil Creek Park	\$112	9-10	10/20	XXXXX	1) \$109: Full Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Flag Football	6/26/2006- 6/30/2006	9:00AM- 3:00PM	City Park Field #1	\$112	10-12	10/48	XXXXX	1) \$109: Full Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Minihawk: (Baseball, Basketball & Soccer)	6/26/2006- 6/30/2006	9:00AM- 12:00PM	City Park Field #6	\$97	4-7	15/64	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Flag Football	6/26/2006- 6/30/2006	9:00AM- 3:00PM	City Park Field #1	\$112	6-9	10/48	XXXXX	1) \$109: Full Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Volleyball	7/10/2006- 7/14/2006	9:00AM- 12:00PM	City Park Field #6	\$97	11-14	15/30	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Volleyball	7/10/2006- 7/14/2006	9:00AM- 12:00PM	City Park Field #6	\$97	7-10	15/30	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Boys Lacrosse	7/17/2006- 7/21/2006	9:00AM- 12:00PM	City Park Field #1	\$97	11-14	15/31	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Girls Lacrosse	7/17/2006- 7/21/2006	9:00AM- 12:00PM	City Park Field #2	\$97	11-14	15/24	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)

Skyhawks: Boys Lacrosse	7/17/2006- 7/21/2006	9:00AM- 12:00PM	City Park Field #1	\$97	7-10	15/31	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Girls Lacrosse	7/17/2006- 7/21/2006	9:00AM- 12:00PM	City Park Field #2	\$97	7-10	15/24	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Roller Hockey	7/24/2006- 7/28/2006	9:00AM- 12:00PM	Fossil Creek Park Inline Rink	\$97	11-14	8/12	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)
Skyhawks: Roller Hockey	7/24/2006- 7/28/2006	9:00AM- 12:00PM	Fossil Creek Park Inline Rink	\$97	7-10	8/12	XXXXX	1) \$94: 1/2 Day Session Fee (70%SSA/30%Org) 2) \$3: Administration Fee (100% Org)

2006 - Confirmation of Services

Location Information

Make sure all locations have directions. These directions are given to participants and coaches so they can find their way to the program.

Name: City Park Field #6
Address: W Mulberry Street
Address 2:
City/St/Zip: Fort Collins, CO 80521

Directions

Corner of W Mulberry Street and S Shields Street.

Name: Fossil Creek Park Inline Rink
Address: 5821 S. Lemay Avenue
Address 2:
City/St/Zip: Fort Collins, CO 80525

Directions

From CO 38/68 go south on S. Lemay Avenue. The park will be on your right.

Name: City Park Field #1
Address: W Mulberry Street
Address 2:
City/St/Zip: Fort Collins, CO 80521

Directions

Corner of W Mulberry Street and S Shields Street.

Name: Fossil Creek Park
Address: 5821 S. Lemay Avenue
Address 2:
City/St/Zip: Fort Collins, CO 80525

Directions

From CO 38/68 go south on S. Lemay Avenue. The park will be on your right.

Name: City Park Field #2
Address: W Mulberry Street
Address 2:
City/St/Zip: Fort Collins, CO 80521

Directions

Corner of W Mulberry Street and S Shields Street.