Administrative Services



Purchasing Division

November 4, 2005

Cenveo

Attn: Roger Mansfield, Sr. Account Manager 3500 Rockmont Drive Denver, CO 80202-1040

Re: Cost Structure increase, Renewal Bid# 5726-Utilities Billing Envelopes

Dear Mr. Mansfield:

The City of Fort Collins is in receipt of the renewal letter for the above captioned bid accepting the extension of the agreement per the existing terms and conditions with a revised cost structure.

The following revised Exhibit B-Cost Structure for the term October 12, 2005 through October 31, 2006 is acceptable:

#9 Return Utility Envelopes: 600,000 quantity @ \$13.60 thousand #10 Important Notice Envelopes: 100,000 quantity @ 14.39 per thousand #10 Presorted Return Service Envelopes: 400,000 quantity @ \$14.39 per thousand #10 Regular Return Service Envelopes: 400,000 quantity @ \$14.39 per thousand

If you have any questions regarding this matter, please contact David Carey, C. P. M., Buyer at (970) 416-2191.

Sincerely,

James B. O'Neill II, CPPO, FNIGP

Dir**∉**ctor of Purchasing and Risk Management

JBO:dmc