



Administrative Services
Purchasing Division

October 18, 2004

Terracon Consultants Inc.
Attn: Mike Walker
301 N. Howes
Fort Collins, CO 80521

RE: Professional Services Agreement-South Taft Hill Project

Dear Mr. Walker:

Please find enclosed 3 copies of documents regarding the above captioned matter. Please sign the three (3) copies, then return all copies to me. After the signatures have been obtained, a copy will be sent to you.

Please contact Opal Dick, Senior Buyer, CPPO, 970-221-6778, if you have questions.

Sincerely,

JOB James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

JBO:cpj
Encl.