



Administrative Services  
Purchasing Division

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December 10, 2001

Bruce Freestone  
First Class Direct  
1409 E. Olive Ct. Unit E  
Fort Collins, CO 80524

RE: Bid #5643, Insert Mailing & Courier Services

Dear Mr. Freestone:

Enclosed please find your copy of the signed agreement for the above-mentioned matter.

Sincerely,

James B. O'Neill II, CPPO, FNIGP  
Director of Purchasing and Risk Management

enc

JBO/imv

cc: Joanne Agens, CIS