



Administrative Services

Purchasing Division

April 12, 2004

Coney Island Express
 Mr. Dennis Pollock
 908 Foothills Court
 Windsor, CO 80550

Re: Renewal, #P-758 Downtown Concessionaire Outdoor Vending

Dear Mr. Pollock:

The City of Fort Collins has elected to renew P-758 Downtown Concessionaire Outdoor Vending for the City of Fort Collins with your firm. The terms and conditions of this renewal will be as stated in the original bid documents, subsequent Addenda, site change and the conditions listed below.

- Food vendors must use a tarp under cart to minimize grease deposits.
- Food and beverage vendors shall pay \$720, if paid annually, or \$65 per month, if paid monthly, for power washing of their assigned site.
- Concessionaire will not be allowed to operate in assigned site during the following special Events* in the downtown area:
 - Old Town Car Show-June 5, 2004
 - Colorado Brewers Festival-June 26-27, 2004
 - New West Fest-August 21-22, 2004

*Concessionaire must contact the Downtown Business Association (DBA) at (970) 484-6500 to obtain application for a site during these events. DBA will work with Concessionaire regarding site location and discounted rate.

- The term will be extended for one (1) additional year June 1, 2004 through May 31, 2005.

If the renewal and conditions are acceptable to your firm, please sign this letter in the space provided and return it to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522. If not acceptable, please send us a written notice stating that you do not wish to renew the contract and the reason for non-renewal.

If you have any questions regarding this matter, please contact David Carey, Buyer, at 416-2191.

Sincerely,


 James B. O'Neill II, CPPO, FNIGP
 Director of Purchasing and Risk Management

cc: Linda Samuelson


 Signature

5/1/04
 Date

(Please indicate your desire to renew Proposal #P-758 by signing this letter and returning it to Purchasing Division within the next fifteen days.)