



Administrative Services

Purchasing Division

May 14, 2004

Center Printing
Attn: Jim Comiskey
102 Rome Court
Fort Collins, CO 80524

Re: Faxquote 2002 CAFR

Dear Mr. Comiskey:

Please find enclosed the renewal letter regarding the above captioned matter. Please sign the letter and return it to me. Additionally, please find enclosed PO 4402912 for 2003 CAFR printing.

Please contact me at 970-221-6775, if you have questions.

Sincerely,

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

JBO:cpj

Encl: Renewal Letter, PO



Administrative Services

Purchasing Division

May 14, 2004

Center Printing
Attn: Jim Comiskey
102 Rome Court
Fort Collins, CO 80524

Re: Faxquote 2002 CAFR

Dear Mr. Comiskey:

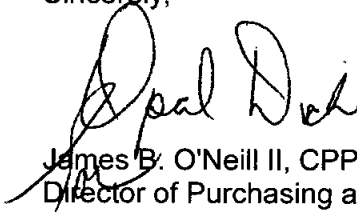
The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions. The term will be extended for one (1) additional year, March 17, 2004 through March 17, 2005.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return it to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

If you have any questions regarding this matter, please contact David M. Carey, C. P. M., Buyer at (970) 416-2191.

Sincerely,



James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

Faxquote 2002 CAFR

Signature

Date

(Please indicate your desire to renew Faxquote 2002 CAFR by signing this letter and returning it to Purchasing Division within the next fifteen days.)

JBO:cpj