



Administrative Services
Purchasing Division

January 12, 2004

Fort Collins Winlectric Co.
Attn: Roger Glanz
PO Box 271005
1616 Riverside Ave
Fort Collins, CO 80527-1005

Re: Renewal, Bid 5775 LP PVC Fittings

Dear Mr. Glanz:

The City of Fort Collins wishes to extend the agreement term for per the existing terms and conditions. The term will be extended for one (1) additional year, March 4, 2004 through March 3, 2005.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return it to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

If you have any questions regarding this matter, please contact Opal F. Dick, CPPO, Senior Buyer, at 221-6778.

Sincerely,

James B. O'Neill II, CPPO,
Director of Purchasing and Risk Management

cc: Steve Serna, Kraig Bader
Bid #5775

Signature

1/23/04

Date

(Please indicate your desire to renew Bid #5775 by signing this letter and returning it to Purchasing Division within the next fifteen days.)