



Administrative Services

Purchasing Division

December 22, 2003

Odin Systems International, Inc
P.O.B. 20247
St. Simons Island, GA 31522

Re: Civic Center Parking Structure Anti-Icing Installation

The City of Fort Collins has decided to cancel Purchase Order 3300395 to your company. Per John Stephen's e-mail dated 11-26-03 sent to your company, we asked for a list of approved installers and installation specifications by December 8, 2003 which we have not received. Please send certified funds, cashiers check or cash, to the City of Fort Collins for a Grand Total of \$29,669.68. This grand total includes:

- \$28,996.80 for payment made by the City to Odin for shipped materials
- \$439.43 the City paid to Dickinson Electric for electrical materials authorized by Bernie Ask
- \$233.45 for the Building Permit that Bernie Ask agreed to pay

Upon receipt of certified funds, the City will then ship all of the materials to an address within the continental U.S. that you provide the City.

If you have any questions, please contact John Stephen, CPPO, CPPB, Senior Buyer, at 970-221-6777.

Sincerely,

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management