



**Administrative Services**  
**Purchasing Division**

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**CITY OF FORT COLLINS**

**ADDENDUM No. 1**  
**BID #5794**  
**ELEVATOR MAINTENANCE AND REPAIR**

**SPECIFICATIONS AND CONTRACT DOCUMENTS**

Description of Bid #5794 Elevator Maintenance and Repair

**OPENING DATE: Change opening date to: June 11, 2003, 2:30pm (Our Clock)**

To all prospective bidders under the specifications and contract documents described above, the following changes are hereby made.

**Pre-Bid Conference:** Due to vendor requests we will have a pre-bid conference at Operations Services, 117 N Mason, Fort Collins, on June 3, 2003 at 10:00am. After a short question and answer session a City representative will conduct vendors on a walking tour of all elevator locations.

**Additional information on the City's elevators:**

All city elevators are hydraulic

**Elevator Floors and Stops**

**POLICE SERVICES**

Elevator (Westinghouse) 4 stops: basement = rear, lobby = front, 1st and 2nd floor = rear.

**CITY HALL**

Elevator (Dover) 3 stops: basement = rear, lobby = rear, 1st floor = front.

**CITY PARK CENTER**

Elevator (Schindler) 2 stops: both front.

**MULBERRY POOL**

Elevator (Schindler) 2 stops: both front

**LIBRARY**

Elevator (Dover) 2 stops: 1st floor = front or rear, 2nd floor = front or rear

**MUSEUM**

Elevator (Dover) 3 stops: basement = front, 1st and 2nd floor = front.

**EPIC**

Elevator (Montgomery) 2 stops: lobby = front, bleacher area (1st floor) = front

**PARKING GARAGE**

Elevator (Westinghouse) 4 stops: all front.

**281 NORTH COLLEGE**

Elevator (Schindler) 2 stops: both front

**SENIOR CENTER**

Elevator (Schindler) 2 stops: both front

**CIVIC CENTER PARKING GARAGE**

Elevators (2) (Schindler) Each elevator, 4 stops: all front.

**215 NORTH MASON**

Elevators (2) (Schindler) Each elevator, 3 stops: all front

If you have any questions please contact Jim Hume, CPPO, Senior Buyer, at 970-221-6776.

**RECEIPT OF THIS ADDENDUM MUST BE ACKNOWLEDGED BY A WRITTEN STATEMENT ENCLOSED WITH THE BID/QUOTE STATING THAT THIS ADDENDUM HAS BEEN RECEIVED.**