

SUPPLEMENTAL INSTRUCTIONS

Prices quoted must remain firm for a 30 day period after the opening date.

Freight terms: F.O.B. destination freight prepaid. All freight charges must be included in pricing submitted on proposal and not entered as separate pricing.

Any discount allowed by Vendor for prompt payment, etc. must be reflected in quoted figure, and not entered as separate pricing:

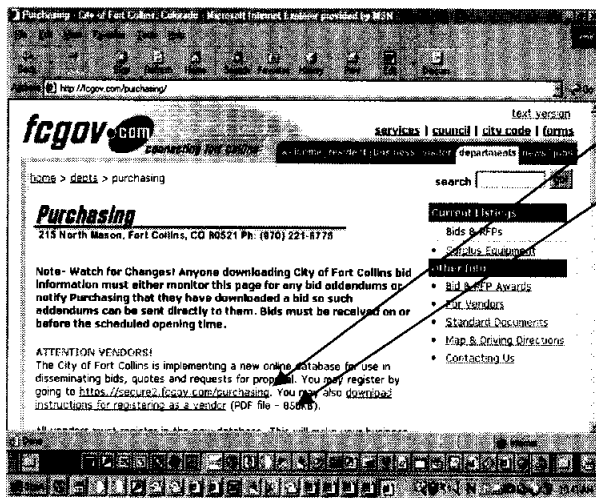
The City reserves the right to accept or reject any and all quotes.

Any questions or inquiries regarding this bid should be directed to:

Opal F. Dick, CPPO, Senior Buyer (970) 221-6778

Vendors: The City of Fort Collins Purchasing Division has implemented an on-line vendor registration system. This system allows vendors to register, view and update their business information and commodities. In the future, vendors will also be able to receive Requests for Proposals (RFP's) through the on-line system. All vendors doing business with the City of Fort Collins are requested to register.

The vendor registration system is accessible through the City of Fort Collins Purchasing Department internet webpage at www.fcgov.com/purchasing.



The vendor registration form is located by clicking <https://secure2.fcgov.com/bsol/login.jsp>

Note the printable instruction pages link.

SIGNATURE AND TITLE

TYPED OR PRINTED NAME AND TITLE

COMPANY NAME (AREA CODE) TELEPHONE & FAX NUMBER

ADDRESS: STREET, CITY, STATE, ZIP DATE

