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*                                     P.01 *
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*           TRANSACTION REPORT         *
*                                     *
*                                     OCT-19-01 FRI 11:35 AM *
*                                     *
*           SEND(M)                   *
*                                     *
*   DATE  START  RECEIVER             TX TIME PAGES TYPE           NOTE           M# DP *
*-----*-----*-----*-----*-----*-----*-----*-----*
*   OCT-19 11:34 AM 919705350380      1'03"    4 SEND           ( M) OK           063 *
*-----*-----*-----*-----*-----*-----*-----*
*                                     *
*                                     TOTAL           1M 3S PAGES:    4 *
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**Administrative Services**  
**Purchasing Division**

**CITY OF FORT COLLINS**

**ADDENDUM No. 4**  
**INSERT MAILING & COURIER SERVICE**  
**BID #5643**

**SPECIFICATIONS AND CONTRACT DOCUMENTS**

Description of Bid #5643 Insert Mailing & Courier Service

OPENING DATE: October 31, 2001, 2:00p.m. (Our Clock)

To all prospective bidders under the specifications and contract documents described above, the following changes are hereby made.

Please use the attached Addendum #4 Bid Schedule when submitting your bid.

**General Description of Anticipated Services:**

- 1) Utility Bills: Average number per month is 55,000. Pick up materials at PRPA (Platte River Power Authority) or the appropriate City office. Bills require folding. Insert is pre-folded(may have more than one insert). The bill, insert, and return envelope are placed in the envelope. Envelope is sealed. Bundle, prepare for carrier route discount, mails on permit #1, complete

TRANSACTION REPORT

P. 01

OCT-19-01 FRI 10:57 AM

BROADCAST

DATE	START	RECEIVER	TX TIME	PAGES	TYPE	NOTE	M#	DP
OCT-19	10:43 AM	92262613	1' 12"	4	SEND	( M) OK	062	
	10:44 AM	94825667	1' 12"	4	SEND	( M) OK	062	
	10:46 AM	92210404	2' 04"	4	SEND	( M) OK	062	
	10:57 AM	9197053503800k	**' **"	0	SEND	( M) BUSY	062	
	10:49 AM	92210375	1' 44"	4	SEND	( M) OK	062	
	10:52 AM	92245099	1' 10"	4	SEND	( M) OK	062	

TOTAL 7M 22S PAGES: 20



**Administrative Services**  
**Purchasing Division**

**CITY OF FORT COLLINS**

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TRANSACTION REPORT

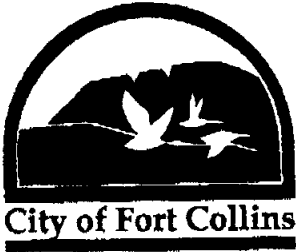
P. 01

OCT-11-01 THU 10:16 AM

SEND (M)

DATE	START	RECEIVER	TX TIME	PAGES	TYPE	NOTE	M#	DP
OCT-11	10:16 AM	92245099	26"	1	SEND	( M) OK	024	

TOTAL 26S PAGES: 1



**Administrative Services**  
**Purchasing Division**

**CITY OF FORT COLLINS**

**ADDENDUM No. 3**  
**BID #5643**  
**INSERT MAILING & COURIER SERVICE**

**SPECIFICATIONS AND CONTRACT DOCUMENTS**

Description of Bid #5643 Insert Mailing & Courier Service

OPENING DATE: October 15, 2001, 2:00p.m. (Our Clock)

To all prospective bidders under the specifications and contract documents described above, the following changes are hereby made.

**The bid opening date has been changed from October 15, 2001 to October 31, 2001, 2:00p.m. (Our Clock). Additional bid information will be made available on October 18, 2001.**

If you have any questions please contact James B. O'Neill II, CPPO, FNIGP, Director of Purchasing and Risk Management, at 970-221-6775.

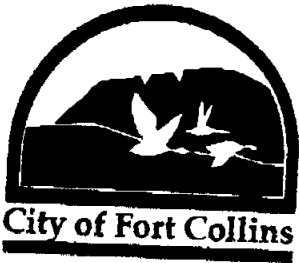
TRANSACTION REPORT

P. 01

OCT-10-01 WED 04:33 PM

SEND (M)

DATE	START	RECEIVER	TX TIME	PAGES	TYPE	NOTE	M#	DP
OCT-10	04:29 PM	919705350380	3' 23"	2	SEND	( M) OK	018	
TOTAL						3M 23S PAGES:	2	



**Administrative Services**  
**Purchasing Division**

CITY OF FORT COLLINS

**ADDENDUM No. 2**  
**INSERT MAILING & COURIER SERVICE**  
**BID #5643**

**SPECIFICATIONS AND CONTRACT DOCUMENTS**

Description of Bid #5643 Insert Mailing & Courier Service

OPENING DATE: October 11, 2001, 2:00p.m. (Our Clock)

To all prospective bidders under the specifications and contract documents described above, the following changes are hereby made.

**The bid opening date has been changed from October 11, 2001 to October 15, 2001, 2:00p.m. (Our Clock).**

Please use the attached Addendum #2 Bid Schedule when submitting your bid.

If you have any questions please contact James B. O'Neill II, CPPO, FNIGP, Director of Purchasing and Risk Management, at 970-221-6775.

TRANSACTION REPORT

P. 01

OCT-11-01 THU 09:54 AM

BROADCAST

DATE	START	RECEIVER	TX TIME	PAGES	TYPE	NOTE	M#	DP
OCT-11	09:44 AM	92262613	27"	1	SEND	( M) OK	021	
	09:45 AM	94825667	26"	1	SEND	( M) OK	021	
	09:46 AM	92210404	31"	1	SEND	( M) OK	021	
	09:53 AM	919705350380OK	**' **"	0	SEND	( M) BUSY	021	
	09:48 AM	92210375	32"	1	SEND	( M) OK	021	
	09:54 AM	92245099OK	**' **"	0	SEND	( M) BUSY	021	

TOTAL 1M 56S PAGES: 4



**Administrative Services**  
**Purchasing Division**

CITY OF FORT COLLINS

**ADDENDUM No. 3**  
**BID #5643**  
**INSERT MAILING & COURIER SERVICE**

**SPECIFICATIONS AND CONTRACT DOCUMENTS**

Description of Bid #5643 Insert Mailing & Courier Service

OPENING DATE: October 15, 2001, 2:00p.m. (Our Clock)

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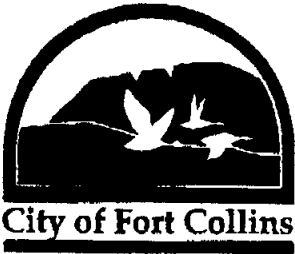
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*          TRANSACTION REPORT          *
*                                     *
*                                     OCT-11-01 THU 10:13 AM *
*                                     *
*          SEND (M)                    *
*                                     *
*          DATE  START  RECEIVER        TX TIME PAGES TYPE      NOTE      M# DP *
*-----*-----*-----*-----*-----*-----*-----*-----*
*          OCT-11 10:13 AM 919705350380  25"    1  SEND      ( M) OK      023 *
*-----*-----*-----*-----*-----*-----*-----*
*                                     *
*                                     TOTAL                25S PAGES:    1 *
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**Administrative Services**  
**Purchasing Division**

**CITY OF FORT COLLINS**

**ADDENDUM No. 3**  
**BID #5643**  
**INSERT MAILING & COURIER SERVICE**

**SPECIFICATIONS AND CONTRACT DOCUMENTS**

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