



Administrative Services
Purchasing Division

December 18, 2002

Wright Plumbing & Heating, Inc.
1556 Riverside Ave.
Ft. Collins, CO 80524

Re: Bid #5355 Plumber, Inside Water Meter


The City of Fort Collins has elected to renew Bid #5355 Plumber, Inside Water Meter for the City of Fort Collins with your firm. The terms and conditions of this renewal will be the same as stated in the original bid documents with the following increase:

Prices for 2002	Prices for 2003 w/ 2.9% Increase
\$40.00 per hr. – Regular Time	\$41.16 per hr. – Regular Time
\$60.00 per hr. – Overtime	\$61.74 per hr. – Overtime

If the renewal is acceptable to your firm, please sign this letter in the space provided and return to the City of Fort Collins, Purchasing Division, before January 5, 2002. **If delivered**, please deliver to 215 North Mason Street, 2nd Floor, Fort Collins, CO 80524. **If mailed**, the mailing address is P.O. Box 580, Fort Collins, Colorado 80522-0580.

If this renewal is not acceptable with your firm, please send us a written notice stating that you do not wish to renew the bid. If you have any questions regarding this renewal, please contact John Stephen, CPPB, Senior Buyer, at 970-221-6777.

Sincerely,


James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

 Signature
 Date

(Please indicate your desire to renew Bid #5355 by signing this letter and returning it with a current copy of insurance forms to Purchasing Division on or before January 5, 2002.)