



Administrative Services
Purchasing Division

January 16, 2003

Allen Leitgeb
AMCOR Precast
8392 Riverview Parkway
Littleton, CO 80125

Re: Renewal of Bid #5380, Vaults, Precast Concrete

Dear Mr. Leitgeb :

The City of Fort Collins wishes to extend the agreement term for the above captioned Bid per the existing terms and conditions. The term will be extended for one (1) additional year, January 1, 2003 through December 31, 2003.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return it to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next ten days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

If you have any questions regarding this matter, please contact Opal F. Dick, CPPO, Senior Buyer at 221-6778.

Sincerely,

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

cc: Tim Sagen, Electric Utilities
Bid #5380

Signature

1-20-03

Date

(Please indicate your desire to renew Bid #5380 by signing this letter and returning it to Purchasing Division within the next ten days.)