



TRANSMITTAL LETTER

DATE: 12.10.02

PROJECT / NUMBER: USE meter Shop

To: City of Ft Collins Purchasing
215 North Mason Street
ATTENTION: Mr. James O'Reill II

ENCLOSED PLEASE FIND:

3 COPIES OF: Signed Contracts

| | | | | | | | |
|-------------------------------------|----------|-------------------------------------|----------------|-------------------------------------|----------------|-------------------------------------|-----------|
| <input type="checkbox"/> | FORWARD | <input type="checkbox"/> | PRINTS | <input type="checkbox"/> | FOR APPROVAL | <input type="checkbox"/> | MAIL |
| <input checked="" type="checkbox"/> | RETURNED | <input checked="" type="checkbox"/> | ORIGINAL | <input checked="" type="checkbox"/> | FOR YOUR USE | <input type="checkbox"/> | UPS |
| <input type="checkbox"/> | | <input type="checkbox"/> | SPECIFICATIONS | <input type="checkbox"/> | AS REQUESTED | <input checked="" type="checkbox"/> | DELIVERY |
| <input type="checkbox"/> | | <input type="checkbox"/> | SHOP DRAWINGS | <input type="checkbox"/> | FOR YOUR FILES | <input type="checkbox"/> | PICK UP |
| <input type="checkbox"/> | | <input type="checkbox"/> | COMPUTER DISK | <input type="checkbox"/> | | <input type="checkbox"/> | OVERNIGHT |

REMARKS:
Please return one copy for our files.
Thank you

By: Robin Peckey