

BID OPEN CHECKLIST
(Non-Contract)

Bid # 5472 Due Date 2/23/00 3:00p.m. Buyer JDS

Bid Title Sandblasting PreBid _____

PreBid Location _____

Word Perfect Filename Annual/sandblasting Estimated Amount _____

Requisition _____ Dept. TRAFFIC Dept. Contact Syl Mirales - 6815

BUYER		CLERICAL
<input checked="" type="checkbox"/>	Review Specifications	
<input checked="" type="checkbox"/>	Run Class <u>968</u> Item <u>67</u>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Run Class _____ Item _____	<input type="checkbox"/>
	<u>+ ATTACHED</u>	
	<u>PREPARE BID PACKET</u>	
<input checked="" type="checkbox"/>	WWW/Faxline _____ list only	
	<input checked="" type="checkbox"/> full bid	
<input checked="" type="checkbox"/>	Newspaper Notice	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Cable, Fort Net, City Line	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Invitation to Bid	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Bid Proposal	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Specifications & Plans	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Certificate of Insurance	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Service Agreement	<input type="checkbox"/>
	<input checked="" type="checkbox"/> Standard	<input type="checkbox"/>
	<input type="checkbox"/> Work Order	<input type="checkbox"/>
	<input type="checkbox"/> Other	<input type="checkbox"/>
	PreBid Attendance Sheet	<input type="checkbox"/>
	Tally Sheet	<input checked="" type="checkbox"/>
	Released to Clerical	
	Completed by Clerical	<u>2/3/00 JE</u>

431 &

RETURNED TO CLERICAL _____ CHANGES _____ CORRECTIONS _____

RETURNED TO BUYER _____

2/3/00 BUYER REVIEW

PURCHASING AGENT REVIEW JDS 2/3/00

SPECIAL INSTRUCTIONS: _____

WWW/Faxline
Bids mailed (date)

2/2/00 JE
date 2/4/00 JE

Addendum #1 _____ Initiated by Dept. _____ Initiated by Purchasing _____ Date mailed _____

Addendum #2 _____ Initiated by Dept. _____ Initiated by Purchasing _____ Date mailed _____

COMMENTS: _____

Pending Award: Copy to: Syl Mirales Phone # _____ Dept. Traffic Date 2/23/00 JE

DEPT. RECOMMENDATION Date Received 3/7 Buyer Review JE

Less than three bids memo to file TMI - NOT ready for this time. LL equipment Buyout of STAD

Awarded to Qual-Traffic Date Award Posted on Bulletin Board _____
(Clerical)

Close File/Date: 4/14/00 JE
(Clerical)