



Financial Services
Purchasing Division
215 N. Mason St. 2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707- fax
fcgov.com/purchasing

August 1, 2019

Elite Industries, Inc.
Attn: Brad Bensko
304 W. Prospect Rd, Suite # D
Fort Collins, CO 80526

RE: Contract Renewal, 8731 Landscape & Irrigation Maintenance Services

Dear Mr. Bensko:

The City of Fort Collins wishes to extend the agreement term for the above captioned agreement per the existing terms and conditions and the following:

- 1) The term will be extended for one (1) additional year, November 1, 2019 through October 31, 2020.

If the renewal is acceptable to your firm, please sign this letter in the space provided and **include a current copy of insurance certificate naming the City as an additional insured for General and Automotive Liability** within the next fifteen (15) days.



If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact Elliot Dale, Senior Buyer at (970) 221-6777 if you have any questions regarding this matter.

Sincerely,

DocuSigned by:

A9D0A054C8CB45D...
Gerry Paul
Director of Purchasing

DocuSigned by:

E7704F4DE1D840B...

Signature

9/18/2019

Date

(Please indicate your desire to renew 8731 by signing this letter and returning it to Purchasing Division within the next fifteen days.)

GSP:kk

