



Financial Services  
Purchasing Division  
215 N. Mason St. 2<sup>nd</sup> Floor  
PO Box 580  
Fort Collins, CO 80522  
**970.221.6775**  
970.221.6707- fax  
[fcgov.com/purchasing](http://fcgov.com/purchasing)

August 1, 2019

Korby Landscaping, LLC  
Attn: Kyle Korby  
2406 East County Rd #60  
Wellington, CO 80549

RE: Contract Renewal, 8731 Landscape & Irrigation Maintenance Services

Dear Mr. Korby:

The City of Fort Collins wishes to extend the agreement term for the above captioned agreement per the existing terms and conditions and the following:


- 1) The term will be extended for one (1) additional year, November 1, 2019 through October 31, 2020.

If the renewal is acceptable to your firm, please sign this letter in the space provided and **include a current copy of insurance certificate naming the City as an additional insured for General and Automotive Liability** within the next fifteen (15) days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact Elliot Dale, Senior Buyer at (970) 221-6777 if you have any questions regarding this matter.

Sincerely,

DocuSigned by:  
  
A9D0A054C8CB45D...  
Gerry Paul  
Director of Purchasing

DocuSigned by:  
  
A391F5F2E0584FE...  
Signature

8/13/2019

Date

(Please indicate your desire to renew 8731 by signing this letter and returning it to Purchasing Division within the next fifteen days.)

GSP:kk