

**CHANGE ORDER
NO. 2**

PROJECT TITLE: CAP Messaging and Engagement 58433

SERVICE PROVIDER: PRR, Inc.

WORK ORDER NUMBER:

PO NUMBER: 9168436

DESCRIPTION:

Order # _____	
Vendor/Supplier # _____	
OV# _____	Batch # _____
Acct # _____	

1. Reason for Change: Additional work is required to complete the strategic communications plan and to implement the plan for a spring 2018 campaign.
2. Description of Change: Additional funds are being required to implement the 2018 campaign.
3. Change in Work Order Price: \$83,000
4. Change in Work Order Time: Contract renewed for 2018

ORIGINAL WORK ORDER PRICE	\$ 91,990.00
TOTAL APPROVED CHANGE ORDER	83,000.00
TOTAL PENDING CHANGE ORDER	.00
TOTAL THIS CHANGE ORDER	.00
TOTAL % OF THIS CHANGE ORDER	%
TOTAL C.O.% OF ORIGINAL WORK ORDER	%
ADJUSTED WORK ORDER COST	\$ 174,990.00

+ 6 194000

SERVICE PROVIDER: *Denise Walz* Date: 11/28/17
Denise Walz, Co-President, PRR

ACCEPTANCE: *Emily Wilmsen* Date: 11/28/17
Emily Wilmsen, Project Manager

REVIEWED: _____ Date: _____
Name, Buyer or Senior Buyer

ACCEPTANCE: *Gerry Paul* Date: 12/13/17
Gerry Paul, Purchasing Director
(if greater than \$60,000)

8425 Road to 2020 Climate Action Plan Communications & Engagement Services

Work Order #1; Change Order #2

- 1) Complete the strategic communications plan and implement the plan for a Spring 2018 campaign.
- 2) Add additional funds of \$83,000.00 to Work Order #1 for 2018 work.
- 3) Extend the end date for Work Order #1 through 12/31/18 or until this work is completed, whichever comes first.