



Financial Services
Purchasing Division
215 N. Mason St. 2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707- fax
fcgov.com/purchasing

November 3, 2015

T2 Systems – Citation Collection Services LLC
Attn: Mr. Tim Maginn TMaginn@t2systems.com
7835 Woodland Dr Ste 250
Indianapolis, IN 46278

RE: Misc. Agreement – Citation Collection Services

Dear Mr. Maginn:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions and the following:

- 1) The term will be extended for six (6) additional months, October 1, 2015 through March 31, 2016.

If the renewal is acceptable to your firm, please sign this letter in the space provided and **include a current copy of insurance certificate naming the City as an additional insured for General and Automotive Liability** within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact Doug Clapp, CPPB, Senior Buyer at (970) 221-6776 if you have any questions regarding this matter.

Sincerely,

A handwritten signature in blue ink, appearing to read "Gerry S. Paul".

Gerry S. Paul
Director of Purchasing

Signature Tim Maginn Date 11.11.15

(Please indicate your desire to renew Miscellaneous Agreement for T2 Systems - Citation Collection Services by signing this letter and returning it to Purchasing Division within the next fifteen days.)

GSP: jg

