



Financial Services  
Purchasing Division  
215 N. Mason St. 2<sup>nd</sup> Floor  
PO Box 580  
Fort Collins, CO 80522  
970.221.6775  
970.221.6707- fax  
fogov.com/purchasing

October 23, 2014

Kubra Data Transfer Ltd  
Attn: Mr. Travis Murray [travis.murray@kubra.com](mailto:travis.murray@kubra.com)  
5050 Tomken Road  
Mississauga. ON L4W 5B1 Canada

RE: Renewal - P1104 Online Services

Dear Mr. Murray:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions.

The term will be extended for one (1) additional year, October 23, 2014 through October 22, 2015.

If the renewal is acceptable to your firm, please sign this letter in the space provided, **include a current copy of insurance certificate naming the City as an additional insured for General and Automotive Liability** and return all documents to the City of Fort Collins, Purchasing Division, P.O. Box 580, Fort Collins, CO 80522, within the next fifteen (15) days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact Pat Johnson, CPPB, Buyer at (970) 221-6816 if you have any questions regarding this matter.

Sincerely,

DocuSigned by:

*Gerry Paul*

Gerry S. Paul

Director of Purchasing and Risk Management

Signature

Rick Watkin  
President & CEO

KUBRA

*NOV. 6 / 14*

Date

(Please indicate your desire to renew P1104 Online Services by signing this letter and returning it to Purchasing Division within the next fifteen days.)

GSP: jg