



Donnoe & Associates, Inc.

4720 Duckhorn Drive
Sacramento, CA 95834

Assessment Center / Oral Exam Order

CLIENT / ADDRESS
Fort Collins Police Services, CO Attn: Dave Pearson, Lieutenant Professional Standards Unit 2221 S. Timberline Road Fort Collins, CO 80522

DATE	ORDER NO.
5/9/14	1957

ITEM	SERVICES REQUESTED	TOTAL
Assmt Center	2014 Police Lieutenant promotional assessment center development and administration on June 30, 2014	12,500.00
Discount	less 10% due to multiple projects within the past 6 months	-1,250.00

Please sign and email back to confirm request for services.	TOTAL	\$11,250.00
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The Agency agrees to the following terms and conditions:

Donnoe & Associates, Inc. retains ownership of all exam materials as its proprietary intellectual property.

Retention, photocopying or providing our copyright materials to another entity, agency or consultant for any purpose is strictly prohibited.

After we have calendared your exam, cancellation or change in content or exam dates constitutes a change order, which may result in additional fees.

In the case of challenges to the exam, we fully support our proprietary testing practices and will assist the agency in addressing any protests. Formal exam defense, if requested, will be provided for the agency at our current hourly rates.

Agency Approval, Signature and Title

Printed Name and Today's Date

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