



Financial Services
Purchasing Division
215 N. Mason St. 2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707- fax
fcgov.com/purchasing

April 11, 2014

Architectural Energy Corporation
Attn: Jim Ptacek
2540 Frontier Ave, Suite 100
Boulder, CO 80301

RE: 7496 LEED Sustainability Consulting Services

Dear Mr. Ptacek:

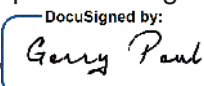
The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions and the following:

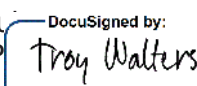
The term will be extended for one (1) additional year, June 1, 2014 through May 31, 2015.

If the renewal is acceptable to your firm, please sign this letter in the space provided **include a current copy of insurance naming the City as an additional insured** and return all documents to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact John D. Stephen, CPPO, LEED AP, Senior Buyer at (970) 221-6777 if you have any questions regarding this matter.

Sincerely, 
DocuSigned by:
A9D0A054C8CB45D...

Gerry S. Paul
Director of Procurement Management 
DocuSigned by:
8C96F937D339485...

Signature

Date

(Please indicate your desire to renew 7483 by signing this letter and returning it to Purchasing Division within the next fifteen days.)

GSP:jw

