



Financial Services
Purchasing Division
215 N. Mason St. 2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707- fax
fcgov.com/purchasing

April 24, 2014

Kennedy/Jenks Consultants
Attn: Vicki Scharnhorst
143 Union Boulevard, Suite 600
Lakewood, CO 80228

RE: Renewal; 7144 Grease Trap Inspections

Dear Ms. Scharnhorst:

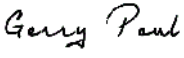
The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions.

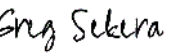
The term will be extended for one (1) additional year, July 15 2014 through July 14, 2015.

If the renewal is acceptable to your firm, please sign this letter in the space provided **include a current copy of insurance naming the City as an additional insured** and return all documents to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact Pat Johnson, Senior Buyer, at (970) 221-6816 if you have any questions regarding this matter.

Sincerely,
DocuSigned by:

A9D0A054C8CB45D...
Gerry S. Paul
Director of Purchasing and Risk Management

DocuSigned by:

B84A758B06FF459...

Signature

Date

(Please indicate your desire to renew 7144 by signing this letter and returning it to Purchasing Division within the next fifteen days.)

GSP: jw