




Financial Services
Purchasing Division
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LETTER OF TRANSMITTAL

To: Cyril Videgar, Assistant City Attorney
Wanda Nelson, City Clerk

From: Gerry S. Paul 
Director of Purchasing & Risk Management

Date: September 4, 2013

Re: 7541 MAPO Salt

Attached find three (3) sets of contract documents from the awarded bidder, regarding the above-referenced matter. Please approve as to form and forward to the City Clerk.

The bidder received the award through the normal Bid process.

Wanda, please call Purchasing. Gerry will come over, sign and initial the contracts and have you attest his signature. Thanks.