



Financial Services
Purchasing Division
215 N. Mason St. 2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707- fax
fcgov.com/purchasing

December 19, 2011

YESCO LLC
Attn: Jonathan Harshaw
PO Box 390126
Denver, CO 80239

RE: 7280 Exterior Signage at the Lincoln Center

Dear Mr. Harshaw:

Enclosed please find your copy of the signed agreement and purchase order for the above-mentioned matter.

Sincerely,

A handwritten signature in black ink, appearing to read "James B. O'Neill II". The signature is written in a cursive style with a large initial "J" and a stylized "O'Neill".

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

Encl: Agreement

JBO:bd

John Stephen

From: John Stephen
Sent: Wednesday, December 07, 2011 12:19 PM
To: 'jharshaw@yesco.com'
Cc: Jill Stilwell; Beth Diven
Subject: 7280 Exterior Signage at the Lincoln Center
Attachments: 7280 SA with Yesco 12-6-11.pdf

Jonathon,

Attached is the above agreement. Please make 3 copies, sign all 3 and send back as instructed below or you can drop off at my office. Once we have the signed copies, we will sign and send you a copy with a purchase order. We also need the insurance with the City added as an additional insured. Thanks...John

If mailed:
City of Fort Collins
Purchasing Department
PO Box 280
Ft Collins, CO 80522

If Delivered:
City of Fort Collins
Purchasing Department
215 N Mason 2nd floor
Fort Collins CO. 80524

John Stephen CPPO, LEED AP
Senior Buyer
City of Fort Collins
970-221-6777 Office
970-221-6707 Fax
jstephen@fcgov.com

12/7/2011