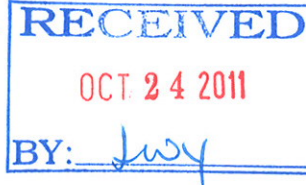




Financial Services
Purchasing Division
215 N. Mason St. 2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707- fax
fcgov.com/purchasing

October 12, 2011



Big Thompson Watershed Forum
Attn: Mr. Buirgy
800 S. Taft Avenue
Loveland, CO 80537

RE: Renewal, Independent Contractor Services Agreement

NOTE →

Dear Mr. Buirgy: *No longer Director: New Director is 'Zack Shelley'*

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions and the following:

The term will be extended for one (1) additional year, January 1, 2012 through December 31, 2012.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return all documents to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact Opal F. Dick, CPPO, Senior Buyer at (970) 221-6778 if you have any questions regarding this matter.

Sincerely,

James B. O'Neill II
James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

Zack A. Shelley

Signature

10/18/2011

Date

(Please indicate your desire to renew Big Thompson Watershed Forum by signing this letter and returning it to Purchasing Division within the next fifteen days.)

JBO:ll