

9115659

Four Winds Interactive



Vendor Statement of Work for

City of Fort Collins Digital Signage Project

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Prepared:

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STATEMENT OF WORK

1 SOLUTION OVERVIEW

Project Overview:

- Base Software Package, including one Content Manager License and one Content Player License
- Additional Content Player License
- Remote Installation service package
- Signage Architecture/ Creative Services to develop interactive "Service Wall" and interactive "Action Wall"
- These walls will be created as described in proposal
- Player configuration on non-FWi imaged players for 2 PC's
- 10 hours of Signage Architecture and 10 hours of Creative Services

*****SA and Creative hours represent our best effort at estimating costs based upon the limited initial scope understood by both parties

*****Upon completion of a details scoping review, a change order will be issued reflecting any modifications resulting from that session as understood by both parties

1.1 Period of Performance and schedule

Installation Record for Client Creation and Assignment of Project Manager: 1 week

Total Implementation Time after Deposit is Received: approximately 8-10 weeks (target will be to decrease that timeline to accomplish completion of project before November 13 Veterans Plaza event). Client understands that implementation time is dependent on FWi receiving needed information on time and FWi's ability to accomplish their duties.

1.2 Place of Performance

City of Fort Collins
4745 Wheaton Drive
Suite 100
Fort Collins, CO 80525

Four Winds Interactive
3012 Huron Street
Denver, CO 80202

2 DESCRIPTION OF WORK

CITY OF FORT COLLINS:

Process paperwork and purchase for Community Foundation of Northern Colorado

COMMUNITY FOUNDATION OF NORTHERN COLORADO:

Have hardware ordered and prepared for FWi software

Assumptions:

- The sign(s) depicted represent the final template design. Any variation may result in additional charges.
- Existing network infrastructure is in place and will support digital signage deployment.
- ****Options in this case will be using FWi FTP site, FWi Content Store, or have FWi hosted solution.
- Client will provide PC or Server for Content Manager and content for signage network.
- Client to provide Microsoft Office suite for each Player PC as needed.
- Client will run cabling & power and install monitors prior to FWi implementation.
- Client will provide dedicated PC's for each display that meet minimum requirements for software.
- Client will provide monitors compatible with FWi software system.

FOUR WINDS:

- provide license keys to software per quote
- build custom sign per client's requests and mandates
- remote installation including:
 - IT readiness call,
 - Level 1 Content Manager Training (up to 3 hours)
 - Access to FWi Technical Support Wiki
 - Remote Technical Support during Installation (up to 4 hours)
 - Delivery of Sign Database

PROFESSIONAL SERVICE HOURS FROM FWi-Approximate Project Management and Installation hours are included in Remote Installation cost. The cost is intended that no additional hours will be needed. Client will be kept up to date on status of allotted hours, and they will be notified if they are approaching any additional costs because of hours.

SUPPORT SERVICES: FWi is the primary point of contact for all support issues related to your Four Winds Interactive solution. If the issue is determined to be hardware related, customer will work directly with hardware vendors to resolve.

2.1 Maintenance/Warranty/ Subscriptions

HARDWARE IS PROVIDED BY CLIENT

FWi first year maintenance included in provided quote and is 18% of total software cost. Client has option after first year to continue this maintenance payment. Client will have assigned personnel to account for customer service. These FWi personnel will also contact client previous to due 2nd year of maintenance and payment. Maintenance is not mandatory for second year, but highly recommended. Customer can cancel 2nd year of maintenance by simply letting customer support specialist know they will not be paying for 2nd year. Maintenance includes all new patches, new versions of software, and access to WIKI, along with 24/7 technical support.

3 ACCEPTANCE CRITERIA

Project Manager will walk client through entire implementation process. Client signs off after satisfied with delivery of license keys, build of signs, and remote installation.

4 DELIVERABLES

Client will provide all hardware and items mentioned in Description of Work

5 PROJECT PRICING

5.1 Payment Terms

Net 30 days

FINAL PRESENT COST OF PROJECT: \$20,956.56

5.2 Payment Milestones/Schedule

DEPOSIT (Project begins once this is received): 100% of Hardware, 100% of Software

DEPOSIT NEEDED TO KICK OFF PROJECT: \$5450

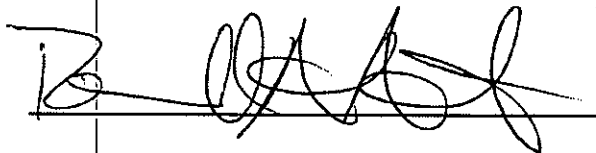
6 TECHNICAL AND PROJECT ASSUMPTIONS

See above.

7 BUILD OF MATERIALS

FWI team will create two custom signs.

FWi EXECUTIVE:



9/22/11