



Financial Services
Purchasing Division
215 North Mason Street
2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707 - fax
fcgov.com/purchasing

March 17, 2011

Mayo Clinic Health Solutions
Attn: Ms. Kathie Wiggins
MN BioBusiness Center
Rochester, MN 55902

RE: Renewal, P1097 Health Risk Assessment and Lifestyle Management

Dear Ms. Wiggins:

The City of Fort Collins wishes to extend the Administrative Services Agreement term for the above captioned proposal per the existing terms and conditions, Amendment 1, Amendment 2, and the following:


The term will be extended for one (1) additional year, April 1, 2011 through March 31, 2012.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return all documents to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact David Carey, CPPB, Buyer at (970) 416-2191 if you have any questions regarding this matter.

Sincerely,


James B. O'Neil II, CPPO, FNIGP
Director of Purchasing and Risk Management



23 MAR 2011

Signature

Date

(Please indicate your desire to renew agreement for RFP #P1097 by signing this letter and returning it to Purchasing Division within the next fifteen days.)

JBO:ll