



Financial Services
Purchasing Division
215 North Mason Street
2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707 - fax
fcgov.com/purchasing

March 24, 2011

Connell Resources, Inc.
Attn: William Anderson
7785 Highland Meadows Parkway, Suite 100
Fort Collins, CO 80528

RE: 7206 Fossil Creek Trail Extension & Underpass at County Road 38E

Dear Mr. Anderson:

Enclosed please find your copy of the signed contract for the above-mentioned matter.

Sincerely,

A handwritten signature in black ink, appearing to read "James B. O'Neill II".

for James B. O'Neill II, CPPO, FNIGP
ACTING Director of Purchasing and Risk Management


Encl: Agreement

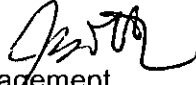
JBO:bd



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LETTER OF TRANSMITTAL

To: Steve Mason, Assistant City Attorney 
Darin Atteberry, City Manager
Wanda Krajicek, City Clerk

From: James B. O'Neill II, CPPO, FNIGP 
Director of Purchasing & Risk Management

Date: March 10, 2011

Re: 7206 Fossil Creek Trail Extension & Underpass at County Road 38E

Attached find three (3) sets each of contract documents regarding the above-mentioned matter. Would you approve as to form and forward to the City Manager.

The bidder received the award through the normal BID process.

Darin, would you please sign the contract documents and forward them to the City Clerk.

Wanda, please call Purchasing, Jim will come over, sign and initial the contracts and have you attest his signature. Thanks.



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March 7, 2011

Connell Resources, Inc.
Attn: William Anderson
7785 Highland Meadows Parkway, Suite 100
Fort Collins, CO 80528


RE: 7206 Fossil Creek Trail Extension & Underpass at County Road 38E

Dear Mr. Anderson:

I have enclosed three (3) sets of contract documents regarding the above captioned matter. Please sign the three copies and return all copies to me along with the requisite insurance certificate naming the City of Fort Collins an additional insured, and three (3) original copies of the Performance and Payment Bonds. After the signatures have been obtained, a copy of the agreement will be sent to you.

Please contact John Stephen, CPPO, LEED AP, Senior Buyer at 970-221-6777 or jstephen@fcgov.com, if you have questions.

Sincerely,


James B. O'Neill II, CPPO, FNIGP
Director of Purchasing & Risk Management

Encl: Contract Documents

JBO:bd