



**Financial Services
Purchasing Division**
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December 31, 2009

McLemore Building Maintenance, Inc.
Attn: Mr. Dave Prewitt
110 Fargo Street
Houston, TX 77006-2014

RE: 7068 Custodial Services 2010

Dear Mr. Prewitt:

Enclosed please find your copy of the signed contract for the above-mentioned matter.

Sincerely,



James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

Encl: Agreement

JBO:cj