



**Financial Services  
Purchasing Division**  
215 North Mason Street  
2nd Floor  
PO Box 580  
Fort Collins, CO 80522  
**970.221.6775**  
970.221.6707 - fax  
[fcgov.com/purchasing](http://fcgov.com/purchasing)

January 15, 2010


Varsity Contractors, Inc.  
Attn: Mr. Aaron Parker  
3720 W. 72<sup>nd</sup> Avenue  
Westminster, CO 80030

RE: 7068 Custodial Services 2010

Dear Mr. Parker:

Enclosed please find your copy of the signed contract for the above-mentioned matter.

Sincerely,



James B. O'Neill II, CPPO, FNIGP  
Director of Purchasing and Risk Management

Encl: Agreement

JBO:jkb