



Financial Services
Purchasing Division
215 North Mason Street
2nd Floor
PO Box 580
Fort Collins, CO 80522
970.221.6775
970.221.6707 - fax
fcgov.com/purchasing

SEP 17 2009

RECEIVED

August 3, 2009

Mr. Jim Clark, President
Fort Collins Convention & Visitors Bureau
19 Old Town Square, Suite 137
Fort Collins, CO 80524

Re: Renewal, 2009 Welcome Center Agreement

Dear Mr. Clark:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions and the following rates:

- \$77,291 for the operation of the State Welcome Center.

The term will be extended for one (1) additional year, July 1, 2009 through June 30, 2010.

If the renewal is acceptable to your firm, please sign this letter in the space provided and return it to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 85022, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact James B. O'Neill, II, CPPO, FNIGP at (970) 221-6779 if you have any questions regarding this matter.

Sincerely,

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

Signature

8/6/09

Date

(Please indicate your desire to renew 2010 Welcome Center Agreement by signing this letter and returning it to Purchasing Division within the next fifteen days.)

JBO:jkb