



Administrative Services

Purchasing Division

March 4, 2008

Knots Away
Attn: Richard Perry
3013 Swing Station
Fort Collins, CO 80521

Re: Renewal, P1020 Downtown Concessionaires

Dear Mr. Perry:

The City of Fort Collins wishes to extend the agreement term for the above captioned proposal per the existing terms and conditions. The term will be extended for one (1) additional year, June 1, 2008 through May 31, 2009.

Site #5 - Public Right of Way (ROW) SW corner of Mountain & College intersection, east of wall, north of City Drug. For day and night use.

If the renewal is acceptable to your firm, please sign this letter in the space provided, include a current copy of insurance naming the City as an additional insured and return all documents to the City of Fort Collins, Purchasing Division, P. O. Box 580, Fort Collins, CO 80522, within the next fifteen days.

If this extension is not agreeable with your firm, we ask that you send us a written notice stating that you do not wish to renew the contract and state the reason for non-renewal.

Please contact David M. Carey, CPPB, C.P.M., Buyer, at (970) 416-2191 if you have questions.

Sincerely,

James B. O'Neill II, CPPO, FNIGP
Director of Purchasing and Risk Management

Signature

Date

(Please indicate your desire to renew P1020 by signing this letter and returning it to Purchasing Division within the next fifteen days.)

cc:Linda Samuelson
JBO:mar